

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

**Minutes – February 16, 2021
West Plainfield Board of Commissioners
Regular Meeting**

Held via Video and Teleconference

Remote Meeting Locations: 25258 County Road 95, Davis, CA 95616
34791 Creeksedge Road, Davis, CA 95616
37007 Russell Boulevard, Davis, CA 95616
26213 County Rd 96, Davis, CA 95616

1) CALL TO ORDER

The meeting was called to order at 6:58 PM by President McMullen and a quorum was established.

Commissioners: James McMullen, Jim Yeager, Richard Guarino,
and Charles Hjerpe

Staff: Fire Chief Rita, Assistant Chief Heins, Assistant Chief Stiles,
Captain Scott Bravo, Captain Booth, Clerk Gonzalez

2) PUBLIC COMMENT

No public comment.

3) OLD BUSINESS

- a) Update – Weed Abatement (AC Heins)
AC Heins to discuss at the next scheduled board meeting for March 16, 2021.

4) LILLARD HALL

- a) Manager Report (Hall Manager Gonzalez)
Hall Manager Gonzalez stated she met with the previous Hall manager Kaitlin Sinclair and Commissioner Yeager via zoom regarding training and general information that she needed to know about the Hall. Hall manager Gonzalez also stated that she was planning on meeting with Caitlin Sinclair in person at the Hall to hand over pertinent information such as the checkbook as well as the keys to Lillard Hall.

5) NEW BUSINESS

- a) Discussion / Action – Out of District Volunteer Applications (AC Heins)
AC Heins stated at the time there is currently one application for review. Timothy Mendoza, a Winters resident. AC Heins went over Mr. Mendoza's qualifications and future aspirations with the board. AC

Heins recommends signing Mr. Mendoza as West Plainfield newest trainee. Chief Rita and AC Stiles also agree with this recommendation.

Motion: Commissioner Yeager

2nd: Commissioner Guarino

Approve Timothy Mendoza's Out of District Volunteer Application.

President McMullen asked for a roll call

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner McMullen: Aye

Motion Passed: 4-0

b) Discussion/Action - Increase Volunteer Response Rates to Reflect Current California Minimum Wage

AC Heins stated that since California Minimum wage has gone up. Raising the rate for drivers and non-drivers would help keep the station in line with California's inflation and rising minimum wage rate. AC Heins suggests the following: Non-Driver \$14.00 per hour and \$14.00 per call and Driver - \$15.00 per hour and \$15.00 per call. Currently the minimum wage for fewer than 25 employees is \$13.00. For more than 25 employees the rate is \$14.00.

Chief Rita stated that the district has enough members to consider AC Heins suggestion.

Captain Bravo stated that based on last year numbers the station is running 49.25 calls a quarter and this year's numbers are running about the same.

Chief Rita stated that in regards to the budget, the district is looking at a \$250 a year for each dollar the district raises the minimum wage for non-drivers and drivers.

Motion: Commissioner Yeager

2nd: Commissioner Guarino

Approve proposed new rate for non-drivers and drivers.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner McMullen: Aye

Motion Passed: 4-0

c) Discussion/Action – Standing Committees – Reports (President McMullen)

Standing Committees

- Benefits and Budget Committee – Guarino, Hjerpe
No Meeting. No Report.
- Personnel Committee – Yeager
No Meeting. No Report.

- District Funding and Development Committee - **Yeager**, Hjerpe
No Meeting. No Report.
 - IHS Committee - **McMullen**, Guarino
No Meeting. No Report.
 - Lillard Hall Committee – **Yeager**
Met via zoom with Kaitlin Sinclair and Interim Hall Manger Brenda Gonzalez. Nothing further to report, as per Hall Manger’s Report.
- d) Discussion/Action – Liaison Reports (President McMullen)
- Fire Prevention/Investigation – **McMullen**
No Meeting. No Report.
 - Training – **Yeager**
No Meeting. No Report.
 - Large Equipment/Facilities – **Vacant**
Vacant. No Meeting. No Report.
- e) Discussion/Action – Roberts Rule of Order and Abstentions (President McMullen)
President McMullen discussed with the board that if a Commissioner wants to abstain from voting on a motion it counts as No Vote.
- f) Discussion/Action – Future Board of Commissioners Meetings Dates/Times (President McMullen)
President McMullen brought to the board the possibility of changing the regularly set Board of Commissioners Meeting to better accommodate members of the board. However, the board unanimously decided to keep the regularly set board meetings every third Tuesday of the month at 7:00 PM.
- g) Discussion/Action - Commissioner Beoshanz Resignation (President McMullen)
President McMullen presented to the board the possibility of a new applicant for the vacant Commissioners position, Emily Amy. President McMullen stated she will be applying with the county for the vacant position.
AC Stiles also showed interest in the position.
President McMullen requested Chief Rita to check with the County for any type of conflict of interest if AC Stiles went through with applying for the position.

6) CLERKS REPORT

- a) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)
- i) Regular Meeting of January 19, 2021
 - ii) Special Meeting of January 26, 2021

iii) Special Meeting of February 5, 2021

iv) Special Meeting of February 11, 2021

Clerk Gonzalez went over the previous meeting minutes with the board and will be presenting such minutes at the March 16, 2021 meeting with the board's corrections.

7) CALENDER

Next regular board meeting on March 16th, 2021, unless another date is agreed upon.

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To adjourn meeting.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

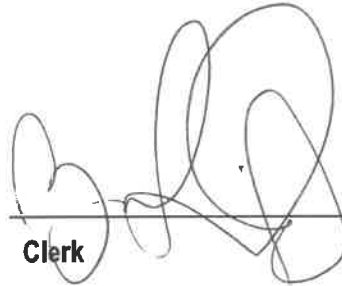
Commissioner McMullen: Aye

Motion Passed: 4-0

Meeting adjourned at 7:53pm.



President



Clerk