

**West Plainfield Fire Protection District**

24901 Road 95, Davis, California 95616 • (530) 756-0212

**Minutes – April 18, 2017  
West Plainfield Fire Protection District Board of Commissioners**

**1. CALL TO ORDER**

The meeting was called to order at 7:01 pm by President James McMullen. Present were:

Commissioners: Beoshanz, Yeager, McMullen and Guarino  
Staff: Assistant Chief Bill Heins and Chief Cherie Rita  
Guests: Volunteer Association President Patrick Fish, Assistant Chief Dave Stiles  
and Firefighter Marta Viguie

**2. PUBLIC COMMENT**

None

**3. LILLARD HALL**

- a. Lillard Hall Business  
Nothing New to Report
- b. Lillard Hall Reports  
Commissioner informed the Board that the asphalt repairs with Diamond D have been delayed due to all the rain.
- c. Lillard hall Committee Report Ad Hoc  
No Meeting, No Report

**4. FINANCIALS**

- a. Approve payment of bills

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Hjerpe

**To approve the bills in the amount of \$2,698.93.**

**Passed:** Unanimously

- b. Financial Reports  
Assistant Chief Heins stated that he did not have the financial reports for this month but will have them for May.

**5. New Business**

- a. Information on Closure of County Road 29.  
Assistant Chief Heins stated that the rain has delayed work on the road. He has not heard when they will begin but will contact the county for dates.  
Commissioner Beoshanz was concerned because they were replacing a pipe that will have to close the road as no vehicles will be able to pass. Assistant Chief Heins stated he would check on the and report to the entire Fire Station with any information.

- b. **FDAC Conference Update**  
Assistant Chief Heins attended the conference this year and presented a written summary of the sessions to the Commissioners. He briefly went through the highlights.
- c. **Discussion/Action Sprinkler Repair**  
Assistant Chief Heins informed the Board that the sprinkler valves next to Lillard Hall on the corner of the grass near the station has been broken again and in need of repair. He noted for the Board that the pipes supply not only the sprinklers but Lillard Hall.

Assistant Heins received a bid from Yolo Landscape for \$800 to repair and move the valves. After much discussion, it was agreed that the valves should be moved to the grass area behind the station just under the window so that it will not be accessible from vehicles. It was also noted that Diamond D will be replacing the asphalt when the rain lets up. It was felt they should be done around the same time.

**Motion by:** Commissioner Beoshanz  
**2<sup>nd</sup>:** Commissioner Yeager

**To approve the relocation of the water line prior to the new asphalt to illuminate possible vehicle damage.**

**Passed:** Unanimously

**Motion Amended by:** Commissioner Beoshanz  
**2<sup>nd</sup>:** Commissioner Guarino

**To amend the motion to wait and repair at the same time as new asphalt is done.**

**Passed:** Unanimously

After further discussion, it was decided to withdraw both the amendment and the motion by Commissioner Beoshanz, Commissioner Yeager and Commissioner Guarino as it did not accurately state the motion wanted.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**To approve to repair the sprinkler system and move it to the back of the station and to make the water connection to the Lillard Hall when the asphalt is done.**

**Passed:** Unanimously

7. **Chief's Report** (Taken out of order)

- Chief Rita had Assistant Chief Heins introduce the departments newest Firefighter, Marta Viguie.
- a. Proposition 172 Funds Update  
Chief Rita stated that she is still working on this and will hopefully have more to report next month.

6. **Old Business**

b. B30 Build

- i. Review/Accept chassis quote.  
Assistant Chief Dave Stiles informed the Board that he had looked at the cost of the 2017 Ford F450 as requested and the chassis is about \$2,000 above the approved amount. The total cost of the 2017 F450 Chassis would be \$46,909.01 but recommended we continue with the F450 and approve the amount.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**To approve the purchase of the Ford F450 Chassis at the DGS Contract rate from Ron Dupratt Ford at a cost of \$46,909.01**

**Passed:** Unanimously

- ii. Review/Accept bed quote  
Assistant Chief Dave Stiles presented two quotes and recommended going with The Trailer Specialist for the bed and installation from Custom Design for a total of \$4,910.67.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**To approve the purchase of the bed from The Trailer Specialists at \$3,985.67 and the installation from Custom Designs at \$925.00 for a total of \$4910.67**

**Passed:** Unanimously

- iii. Review/Accept boxes quote  
Assistant Chief Dave Stiles presented two quotes from Custom Design and Johnson. Assistant Chief Dave Stiles recommended going with Johnson for a total of \$2,879.66

- iv. Review/Accept tank and pump quote  
Assistant Chief Dave Stiles presented two quotes one from Poly Tank and one from cascade and recommended going with Poly Tank. Both are Poly tanks but the one from Cascade was much more expensive. Cost for the tank from Poly Tanks is \$2446.00 plus shipping.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Beoshanz

**To approve the purchase of the Poly Tank from Poly Tanks for a total of \$2,446.00 plus shipping.**

**Passed:** Unanimously

- V, Review/Accept pump quote  
Assistant Chief Dave Stiles presented two quotes one from Cascade at \$4,199 plus tax and one from Darley for over \$6,000. The reason is that the pump from Cascade is belt driven and the one from Darley is gear driven. Assistant Chief Dave Stiles recommended going with Cascade with which is belt driven.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**To approve the purchase of the belt driven pump from Cascade for \$4,199.00 plus shipping.**

**Passed:** Unanimously

Assistant Chief Dave Stiles informed the Board that they have saved \$3,172 over initial bids which will offset the cost increase of the chassis. He also stated there will be an additional \$6,000 approximates left for miscellaneous items such as emergency lights. Current cost for the build-up is \$62,045.00.

**8. Assistant Chief's Report**

Assistant Chief Heins stated he had nothing more to report.

**9. Volunteer Activities Report**

President Patrick Fish informed the Commissioners that there were no major updates at this time. The Volunteers are spending time working on getting the new equipment in service and working with new members.

**10. Committee Reports**

a. Standing Committees

- i. Benefits Committee Report (Hjerpe, Guarino)– No meeting, no report.
- ii. Budget Committee Report (Yeager, Hjerpe) – No meeting, no report.
- iii. Personnel Committee Report (Hjerpe, Guarino) – No meeting, no report.
- iv. Extended Coverage Committee (Beoshanz, Yeager)

Commissioner Yeager stated that they had a meeting on Mach 27<sup>th</sup> and stated that Assistant Chief Heins had talked with UC Davis about their Resident Firefighter Program. They agree that the personnel committee is looking at revising to fit our needs. It is a one year contract with a commitment of 2 years unless they don't work out.

Commissioner Yeager felt very strongly that this program needed to move ahead as it has been in the process for a long time. The committee felt we should look for 4 to participate in the program. Assistant Chief Heins felt that there would be the ability to get a grant for the program.

The concern now is whether to build out the current station or purchase a Modular. The cost for a Modular would be approximately \$150,000.

All present agreed that the airport manager would need to agree to the program or we cannot proceed. This project if approved could take up to 2 years to implement.

- b. Ad Hoc Committees
  - i. Policy Review Committee (Beoshanz, Guarino)– No meeting, no report.
  - ii. Animal Rescue Training Committee (McMullen, Yeager)  
Meeting scheduled for 10am, May 23rd at McMullen Ranch.

**11. Bureau of Indian Health Services**

Nothing new to report.

**12. Training Liaison Report**

Commissioner Yeager stated that he, Assistant Chief Heins and Chief Rita recently attended a meeting of the West Valley Training Consortium. This is a training organization that wants to get more Districts and Rural Fire Departments involved.

Cost to join the Consortium is \$2,200 a year. Commissioner Yeager felt this would be a good opportunity to put some training programs together and recommended we pay the \$2,200 membership fee.

Chief Rita stated that it would be a fiscal year membership and on a positive note would give us discounts on certifications needed from the State.

The only concern discussed was that they have no MOU or any Joint Power Agreement and Assistant Chief Heins felt that they needed that for us to join.

**By Consensus** it was decided to have a conversation with them and express interest but express the concern that they need someone who administers the funds. In the meantime, it was decided to have the budget committee create a line item for this on the budget but hold off joining until they have a MOU or a JPA

**13. Fire Prevention Liaison Report**

Assistant Chief Heins informed the Board that they have a final check off sheet for the inspections of the airport and hangers. He created a list of businesses that would have a pre-fire plan. 2/3 of inspections are completed.

Assistant Chief Heins also stated that the weed abatement letters are all completed and will be mailed next week.

**14. Major Equipment Repair Liaison Report**

Covered under 6a

**15. Consent Calendar**

To approve the consent calendar as presented.

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**Passed:** Unanimously

16. **Minutes**

The Board pointed out some corrections on page 4 of the minutes.

**Move to approve minutes as corrected.**

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**Passed:** Unanimously

16. **Clerk's Report**

Clerk Grafton reported that all the Form 700's have been received by the County and she printed off the email confirmations for filing at the station. Nothing more to report.

18. **Open Forum**

Commissioner Beoshanz informed the Board that there is a power pole that is leaning over at the south end of the Hall. Assistant Chief Heins stated that they are aware of it and he has called PG&E who will not come out unless it falls.

Assistant Chief Heins updated the Department Phone list and passed that out to all the Commissioners and staff.

19. **Calendar**

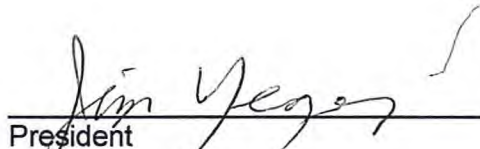
The next regularly scheduled meeting of the Board of Fire Commissioners will be Tuesday May 16, 2017. Commissioner McMullen stated he would not be present and that Vice President Yeager would need to run the meeting. Commissioner Beoshanz will check his calendar and let the clerk know if he has a conflict.

**Motion to Adjourn.**

**Motion by:** Commissioner Guarino  
**2<sup>nd</sup>:** Commissioner Yeager

**Passed:** Unanimously

Meeting adjourned 9:35pm

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk