



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

MINUTES - STANDING COMMITTEE – BUDGET AND BENEFITS April 26, 2024 at 1:00 PM

Held In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call the meeting to order (Chair Stiles)

Chair Stiles called the meeting to order at 1:00 PM

Present were:

Commissioners / Committee Members:

Beth Stiles and Warren Roos

Staff:

Fire Chief Cherie Rita and Assistant Chief
Dave Stiles

2. Public comment

NONE

3. Discussion / Action – FYE 2024 Budget (All)

a. Review Current Budget Usage

Chief Rita advised that the numbers were current as of the end of March. There were no questions.

b. Recommendations to Board if any

NONE

4. Discussion / Action – FYE 2025 Budget Development (All)

a. Draft Budget

Chief Rita advised that she was confident about the estimated revenues for FY 2024-2025, but not about the estimated remaining appropriations for FYE 24. She pointed out that the draft as presented needed much more work as it was not balanced. Until projects for FYE 2025 are identified and estimated remaining appropriations for FYE 2024 have been refined, it will be difficult to finalize the draft. She requested another meeting before May 9, 2024, when she would have better numbers and recommendations.

All present discussed the CPI and increasing our 218 by the CPI of 2.6%. Chief Rita reported we will need to, though this year the increase is about the same as the SCI contract. Next the discussion turned to percentage increase in salaries, ranging from 2.6% to 5%. Commissioner Roos felt 2.6% was not enough. Chief Rita suggested running the numbers in the next draft at 2.6% and 5%.

Chief Rita noted that the projects during FYE 2024 to date had only come to around \$45,000. All present reviewed the special projects list, discussing priorities and reordering the list. Based on estimates, priority, and the need to balance the draft budget only the following projects will be finished this year (those had been included in the draft estimated appropriations for FYE 2024): extractor purchase (a safety matter), shed build and installation (running out of space), and well bladder purchase and installation (reduce electrical use), all estimated to be under \$15,000.

Of the remaining projects, only inspection/repairing the station roof (has not had any maintenance since it was built) and asphalt crack repair (extend the life of the area North of the station) will be funded for FY 2024-2025. Painting the station and the remaining items will be moved to the following fiscal year, with painting the station as priority in that fiscal year.

Assistant Chief Stiles presented an updated apparatus replacement plan, with new cost estimates. The numbers have increased significantly as current projections show 15-20% increases each year for the foreseeable future. Options will be to purchase used, reduce the size of the fleet, or lease. The lease option, however, for just an engine would likely be equal to the total amount we put into the equipment replacement reserve fund each year. Chair Stiles asked about the vehicle that we had anticipated being donated to us by Woodland Fire. AC Stiles reported we should be receiving that in the next few weeks and would then sell Utility 30.

AC Stiles would like to see more flexibility in his ability to find and purchase replacement apparatus, especially used. Chief Rita will work with AC Stiles regarding an Agenda item for the May regular Board meeting.

Finally, the discussion turned to solar and the need to explore that option again. This Committee will look into it again.

b. Recommendations to Board if any
NONE

5. Calendar

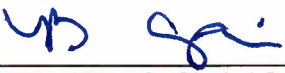
a. The next Budget Committee meeting to be determined

The next Budget and Benefits Committee meeting will be held on Tuesday, May 7, 2024, at 5:00 PM.

6. Adjourn (Chair Stiles)

Chair Stiles adjourned the meeting.

Minutes Approved: May 21, 2024



BETH STILES, Chair / Commissioner



CHERIE RITA, Interim Board Clerk