



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

STANDING COMMITTEE – BUDGET AND BENEFITS – MEETING - MINUTES July 9, 2024 at 5:15 PM

In Person
Fire Station
24901 County Road 95
Davis, CA 95616

1. Call the meeting to order (Chair Stiles)

Commissioner Stiles called the meeting to order at 5:15 PM.

Committee Members: Commissioners Beth Stiles and John Lindsey
Staff: Cherie Rita, Fire Chief, and Dave Stiles, Assistant Fire Chief

2. Public comment

None

3. Discussion / Action – FYE 2025 Final Budget Development for Presentation to the Board (All)

Chief Rita explained that the budget was now out-of-balance by \$22,221 in large part due to staffing overtime charges. The prior budget had estimated sick, vacation, and holiday cover payable at \$20.00 per hour based on the on-call driver-operator rate. However, Chief Rita reported that a closer analysis of the overtime this past fiscal year showed that more often such sick, vacation and holiday cover has been provided by career staff, at a much higher rate per hour due to overtime rates for career staff.

Chief Rita also provided a copy of the closing fund balances for fiscal year ending 2023. Using those numbers and current estimated usage, those present worked at modifying the funds to achieve a balanced draft budget. The proposed budget also still includes \$40,000.00 set aside for deferred maintenance and capital projects, as well as \$75,000.00 (the amount projected in the original Engineer's Report as the amount to be placed into the Capital Asset Reserve Fund for year two) and the proceeds received from Fire Recovery USA.

4. Calendar

a. The next Budget Committee meeting to be determined

The next meeting will be scheduled for some time in late September, early October.

5. Adjourn (Chair Stiles)

Chair Stiles adjourned the meeting at 5:55 PM.

Approved: July 16, 2024


BETH STILES, Chair / Commissioner


CHERIE RITA, Staff / Recorder