

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

Minutes – December 8, 2016 West Plainfield Fire Protection District Board of Commissioners

1. CALL TO ORDER

The meeting was called to order at 7:04 pm by Chair Beoshanz. Present were:

Commissioners: Commissioners Beoshanz, Hjerpe and Guarino Commissioner McMullen
joined the meeting at 7:20 pm

Staff: Assistant Chief Bill Heins

2. PUBLIC COMMENT

Gary Pelfrey, from Davis Flight Support asked to speak. He wanted to thank the members of the fire department for their responses to the airport. He said it is nice to know we are so close and well trained. He also stated he was going to send a letter to Chief Rita and Chief Heins for official notification that Davis Flight Support stores, handles and services aircraft that contain rocket motors for deployment of parachutes in the event of emergencies.

3. LILLARD HALL

a. Lillard Hall Business

i. Approval of PG&E Training at Lillard Hall

Gary Pelfrey informed the Board that PG&E have requested that Davis Flight Support arrange for the booking of 43 dates for training of their helicopter power distribution training. The classroom portion would be held in Lillard Hall, static helicopter training to be conducted on airport property just south of the hall and the actual flight portion of the training would be held on the eastern portion of the airport.

The Board members present felt that the request should be considered by the Lilliard Hall Committee with input from County Council.

By consensus it was agreed to rent the hall for the first few classes, solicit input from County Council and then bring the information back to the full Board for discussion and approval.

4. FINANCIALS

a. Approve payment of bills in the amount of \$2,623.75

Motion by: Commissioner Guarino

2nd: Commissioner Hjerpe

To approve the bills as presented for \$2,623.75.

Passed: Unanimously

Motion by: Commissioner Guarino
2nd: Commissioner Hjerpe

To continue the meeting to Tuesday December 12, 2016 at 7:00 PM

Passed: Unanimously

Meeting Reconvened on Tuesday December 12, 2016 at 7:04 pm

The meeting was called to order at 7:04 pm

Commissioners: Commissioners Beoshanz, Hjerpe, Yeager and Guarino
Staff: Chief, Cherie Rita, Assistant Chief Bill Heins

5. New Business

- a. Election of Officers
Tabled until the arrival of Commissioner McMullen

6. Old Business

- a. Animal Rescue Training Update – No meeting, no report
- b. Proposition 172 Funds Update – No new information

7. Chief's Report

Chief Rita had nothing to report.

8. Assistant Chief's Report

AC Heins reported that during the Airport Advisory Committee meeting there was concern about people and vehicles gaining access to the runway from the fire department property. The committee suggested that fencing be installed around the perimeter tying it into existing fencing to limit access. The County will be getting estimates for the fencing. He also informed the Commission that the fire department has accepted the 16 Self Contained Breathing Apparatus (SCBA) from the regional grant and will be training all personnel on the operation prior to placing them into service on our apparatus.

5. New Business

- a. Election of Officers taken out of order at 7:20 pm
 - i. AC Heins appointed as Election Officer
 - ii. Chief Rita appointed as Assistant Election Officer
 - iii. Nominations for the Office of President
Commissioner Hjerpe nominates Commissioner James McMullen
After 3 calls for nominations there is one candidate, Commissioner McMullen

Vote: Unanimously elected

- iii. Nominations for the office of Vice President
Commissioner Guarino nominates Commissioner Jim Yeager
After 3 calls for nominations there is one candidate, Commissioner Yeager.

Vote: Unanimously elected

9. Committee Reports

- a. Standing Committees
 - i. Benefits Committee Report – No meeting, no report.
 - ii. Budget Committee Report – No meeting, no report.
 - iii. Personnel Committee Report – No meeting, no report.
- b. Ad Hoc Committees
 - i. Policy Review Committee – No meeting, no report.
 - ii. Extended Coverage Committee
Committee met and recommend moving forward with option C – Resident Firefighter program. The reasoning is that of all of the programs this best meets the objective of additional coverage while recognizing budget concerns. The committee also recommends directing staff to continue to develop impanation for plan D – Fulltime paid 24-hour staffing. The committee also recommends moving this committee from Ad Hoc to a Standing.

To change the committee from an Ad Hoc Committee to a Standing Committee

Passed: Unanimously

Motion by: Commissioner McMullen
2nd: Commissioner Guarino

To direct the committee to continue to pursue Plan C – Resident Firefighter Program and to direct staff come back with an implementation plan for Plan D – 24-hour Fulltime Paid Staffing to include cost analysis, potential funding sources, strategies and possible implementation timelines.

Passed: Unanimously

Motion by: Commissioner McMullen
2nd: Commissioner Guarino

10. Bureau of Indian Health Services - No new activities

11. Training Liaison Report - No meeting, no report.

12. Fire Prevention Liaison Report

AC Heins informed the board that he is working with the Airport Manager to schedule the remaining inspections, but the hanger occupants have requested relief from inspection to the County Board of Supervisors. He also explained that even if they refuse the law allows us to inspect, but we may have to get a warrant from a judge. He doesn't think it will come to that but is prepared proceed if necessary.

13. Major Equipment Repair Liaison Report - No meeting, no report.

14. Consent Calendar

- a. Monthly Worker's Compensation Report
- b. Responses to Calls – by narrative
- c. Emergency Responses and Volunteer Duty Shift Log

To change accept the consent calendar as presented.

Passed: Unanimously

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

15. **Minutes**

Move to adopt Minutes.

Passed: Unanimously

Motion by: Commissioner Guarino
2nd: Commissioner McMullen

16. **Clerk's Report** - No report

17. **Open Forum**

Commissioner Yeager handed out an article regarding responsibilities of boards of directors as information to the members.

The members of the Board wished to express their gratitude to Commissioner Beoshanz for his years of service acting as the Chairperson of the Board. They recognized the dedication needed to function in that capacity and his dedication to the community. They all expressed that they were happy he was continuing to serve on the Board.

18. **Calendar**

The next regularly scheduled meeting of the Board of Fire Commissioners will be Tuesday January 17, 2017

Motion to adjourn.

Passed: Unanimously

Motion by: Commissioner Guarino
2nd: Commissioner McMullen


Chairman


Secretary