



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING
July 19, 2022 at 7:00 PM

To be Held
24905 County Road 95, Lillard Hall
Davis, CA 95616

Held also via Zoom

Join Zoom Meeting
<https://us06web.zoom.us/j/98831083439>

One tap mobile – +16699006833,,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President McMullen)
2. Public Comment
3. Recognize Retired Commissioners Ed Beoshanz and Charles Hjerpe (President McMullen)
4. Presentation by Tanya Meyer, Yolo County Fire Safe Council ([Pgs 4-6](#))
5. Old Business
 - a. Update - Weed Abatement (BC Wilson)
 - b. Update – Yolo County Fire Sustainability Committee (AC Stiles)
6. Lillard Hall
 - a. Manager Report (Hall Manager Gonzalez) ([Pg 7](#))
7. New Business
 - a. Discussion / Action - Volunteer Applications (BC Wilson) - **NONE**
 - b. Approval of FY 2022-2023 Special Districts Authorization Form (Chief Rita) ([Pg 8](#))
 - c. Discussion / Action – Standing Committees – Reports
 - i. Budget and Benefits Committee – **Yeager**, Guarino
 - ii. Personnel Committee – **Amy**, Yeager
 - iii. District Funding and Development Committee - **Guarino**, Amy
 - iv. Lillard Hall Committee – **Amy**, Guarino

d. Discussion / Action – Ad Hoc Committee Reports

- i. LAFCO – **Guarino**, Yeager
- ii. Solar – **Guarino**, McMullen
- iii. Inspection Fees – **Yeager**, Amy

1. Approval of July 13, 2022 Meeting Minutes ([Pgs 9-13](#))

2. Action / Discussion on Committee Recommendations

- a. Take the next steps to adopt a re-inspection fee of \$200 per re-inspection
- b. Prior to the first inspection, send an educational / heads-up letter to the business which includes, but is not limited to:
 - i. A checklist of items to be inspected
 - ii. Window of time during which the initial inspection will occur, with instructions to contact the station if that timeframe won't work for the business
 - iii. Statement that initial inspection is at no charge, but that each re-inspection, if any, will be charged at \$200
- c. Allow 14 days for corrections, except those that pose an immediate threat to life
- d. Adopt policy that District will not charge on first re-inspection if such re-inspection is due to the need to correct an item noted, but not on the checklist
- e. Adopt policy that allows for alternate methods to prove corrections: receipt copies with photos, etc.
- f. Investigate using the same company as Willow Oak does to do our collections; maybe even add vehicle accident fees, later
- g. Limit inspections to licensed businesses that allow public access or have fire hazards (fuel storage, hay processing, etc.)
- h. Consider permit fees: fuel storage, plan review, sprinkler inspections, assembly, etc.

di. Discussion / Action – Liaison Reports

- i. Fire Prevention / Investigation – McMullen
- ii. Training – Yeager
- iii. Large Equipment / Facilities – McMullen
- iv. IHS - McMullen

8. Fire Chief's Report (Chief Rita)

9. Battalion Chief's Report (BC Wilson) (Pgs 14-28)
10. Fire Fighter's Association Report (President Jon Lee)
11. Clerk's Report (Interim Clerk Rita) (Pgs 29-38)
 - a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Approval (Pg 29)
 - b. Approval of June 21, 2022 Board Meeting Minutes (Interim Clerk Rita) (Pgs 31-38)
12. Open Forum
13. Next regular Board meeting on August 16, 2022, unless another date is agreed upon
14. Meeting Adjourned (President McMullen)



Protecting Yolo County from catastrophic wildfire.

The Yolo County Fire Safe Council's mission is to protect the people, property, and natural resources in Yolo County from catastrophic wildfire through education, cooperation, innovation, and action.

What is a Fire Safe Council?


Fire Safe Councils are grassroots, community-led organizations that mobilize residents to protect their homes, communities, and the environment from catastrophic wildfire.


Why does a community need a Fire Safe Council?


Fire Safe Councils help protect communities from wildfire because they:

- Mobilize and empower people in the community to protect their assets.
- Create a powerful group initiative.
- Save lives, property, and money.

Find out more at:

 www.yolorcd.org/yolo-county-fire-safe

 @yolocountyfiresafecouncil

 Yolo County Fire Safe Council



Yolo County's Community Wildfire Protection Plan (CWPP)

The CWPP is a strategic plan developed by the Yolo County Resource Conservation District and the Yolo County Office of Emergency Services with CALFIRE, local fire departments, land managers, local governments, and non-profit agencies, with key input from the stakeholders of the Yolo County Fire Safe Council.

A CWPP is:

- developed to guide wildfire mitigation at all scales and levels of land ownership.
- designed to mitigate and prepare for wildfire risk and recommend actions including fuels treatments, road improvements, evacuation planning, and prescribed fire to reduce risks.
- important to facilitate community engagement in wildfire risk reduction.

All CWPPs are required to have these components:



Collaboration



Prioritize Fuel Reduction Projects



Address Structure Ignitability

The Yolo County CWPP has completed a Wildfire Risk Assessment. More information including project maps, fuel maps, and more can be found at the Living With Wildfire hub site at:

www.tinyurl.com/yololivingwithfire

Who We Are

Yolo County Fire Safe Council provides support for wildfire prevention, wildfire response, and post-fire recovery by implementing projects outlined in the Yolo County Community Wildfire Protection Plan.



Since 2015, fires in Yolo County have been increasing in size.



About 1/4 of the total acres in Yolo County are at risk for wildfire.

Get Connected!

Yolo County
Fire Safe Council



@yolocountyfiresafecouncil



Yolo County Fire Safe Council



Yolo County
Resource Conservation District



@yolorcd



Yolo County Resource
Conservation District



www.yolorcd.org



ARE YOU WILDFIRE READY?



Our Programs

Reflect to Detect: Reflective Address Signs

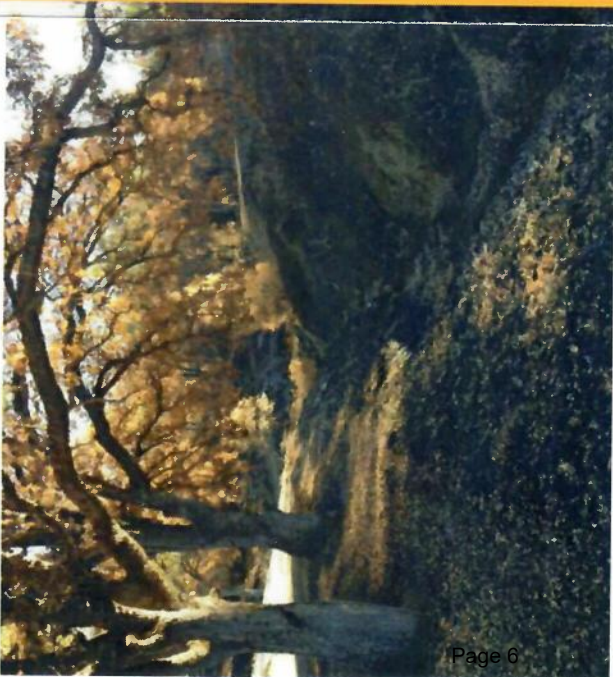
YCFSC offers reflective address signs to ensure your home is visible in all conditions.

Defensible Space Assessments

Learn best practices to prepare your home to withstand wildfire from a Defensible Space Neighborhood Ambassador.

Neighborhood Chipper Program

Protect your home from wildfire by maintaining vegetation around your home. Let the YCFSC deal with vegetation disposal.



Yolo County

Community Wildfire Protection Plan

Yolo County Resource Conservation District is working with the Yolo County Office of Emergency Services to create a CWPP that encompasses the entire county.

The CWPP:

- is a community based plan that identifies hazards and risks from wildfire.
- opens up funding opportunities to implement the plan.
- provides strategies for fire reduction such as hazardous fuel reduction projects



Check out our progress on Yolo County's CWPP!



SCAN ME!

Community Fire Safe Councils

The Community Fire Safe Councils in Yolo County are grassroots, resident-led groups that work to create more fire resilient neighborhoods. These community groups better inform the county-wide Fire Safe Council on local issues and program needs.



West Winters Fire Safe Council



Capay Valley Fire Safe Council



Lillard Hall Reservations - July 2022

Date	Name	Event Date	Status	Deposit	Rental Fee	Total Due	Event Type	Active/Inactive
10/25/21	Sorana A	7/23/22	Awaiting Rental Fee	\$550	\$800	\$1,350	ptism Recept	Active
4/29/22	Analyse L	8/6/22	Paid	\$800	\$800	\$1,600	ptism Recept	Active
5/12/22	Martha C	9/24/22	Paid	\$800	\$800	\$1,600	ptism Recept	Active
3/7/22	Maria M	5/28/22	Paid	\$800	\$800	\$1,600	Wedding	Active
4/4/22	Amber R-B	5/10/22	Paid			\$0	NonProfit	Active
4/12/22	Jennifer V	5/14/22	Paid	\$800	\$800	\$1,600	3irthday Party	Active
5/3/22	Tristen L	10/1/22	Paid	\$800		\$800	NonProfit	Active
6/1/22	Sandra R	6/21/22	Paid		\$50	\$50	Meeting	Active
8				\$4,550	\$4,050	\$8,600		

Lillard Hall Deposits - July 2022

Date	Name	Event Date	Description	Amount
6/21/22	Sandra R	6/21/2022	Rental Fee	\$50.00
6/16/22	Jennie K	June 2022	Rental Fee	\$450.00

Account Balance

As of 6/17/22

\$20,236.36

Running Balance

As of 7/15/2022

\$17,799.47

Lillard Hall Expenses - July 2022

Date	Expense	Description	Invoice #	Amount	Paid Date	Check No.
7/1/22	Cal.Net	Hall Internet	Acct# 19098	\$101.24	7/1/22	596
7/14/22	Recology	Garbage	Acct# 2376675	\$375.22	7/1/22	597

Special Districts and Other Agencies Authorization Form - FY 2022-2023

COUNTY OF YOLO
 DEPARTMENT OF FINANCIAL SERVICES
 P.O. BOX 1268
 WOODLAND, CA 95776
 (530) 666-8190

Fund: 6223
District Name: West Plainfield Fire Department
Address: 24901 County Road 95, Davis, CA 95616
Phone number: (530) 756-0212
Contact: Clerk

1	3	5	7	8	9					AUTHORIZED SIGNATURE OF EMPLOYEE
PICK UP GENERAL CHECKS	GENERAL CLAIMS APPRVL	DEPOSIT APPRVL.	JE/TSF DOC. APPRVL	BUDGET MOD. APPRVL						
xx	xx	xx	xx	xx						Signature: Print: James McMullen
xx	xx	xx	xx	xx						Signature: Print: Emily Amy
xx	xx	xx	xx	xx						Signature: Print: James Yeager
xx	xx	xx	xx	xx						Signature: Print: Beth Cunningham
xx	xx	xx	xx	xx						Signature: Print: Richard Guarino
xx	xx	xx	xx							Signature: Print: Cherie Rita
xx		xx								Signature: Print: Dave Stiles
xx		xx								Signature: Print: Eric Wilson

The persons listed above are authorized to perform the above duties on behalf of our governing board as approved in our Minutes recorded at a regular district meeting.

Board Chairman Signature _____ Date _____
 James McMullen
 Print Name: _____

Board Member Signature _____ Date _____
 James Yeager
 Print Name: _____ Date _____

Board Member Signature: _____ Date _____
 Richard Guarino
 Print Name: _____

Board Member Signature: _____
 Emily Amy
 Print Name: _____ Date _____

Board Member Signature: _____ Date _____
 Beth Cunningham
 Print Name: _____



AD HOC COMMITTEE – INSPECTION FEES - MINUTES
July 13, 2022 at 9:00 AM

To be Held In Person
Lillard Hall
24905 County Road 95
Davis, CA 95616

Held also via Zoom

1. Call the Meeting to Order (Chair Yeager)

Meeting called to order at 0902 hours by Chair Yeager.

Present – In Person – Board Members: Chair Yeager and Commissioner Amy

Present – in Person – Technical Support: BC Wilson (Captain Bravo in and out)

Via Zoom: AC Stiles

2. Public Comment

None

3. Review of Last Meeting (Member Amy and AC Stiles)

Chair Yeager thanked Commissioner Amy for holding the prior meeting. Commissioner Amy indicated they had reviewed different inspection fees from department departments that Commissioner Amy had supplied, plus one other (which at the time had been unidentifiable, but that BC Wilson noted was from Woodland). The fees charged varied across all the schedules, dependent on different factors. Commissioner Amy reiterated the need to recover the costs of at least our reinspections.

Commissioner Amy and AC Stiles had discussed different businesses in the District and what approach might work. The prior recommendation was that the first inspection would be educational and free and then \$150 fee be charged for reinspection. The District does have one business that we continue to have to reinspect. The recommendation was to send a letter prior to the first inspection providing the anticipated inspection date and a checklist of the items to be inspected; it would include a request the business contact the District should the date not work.

4. Review and Analysis (All)

a. Fees Charged by Other Districts (BC Wilson)

BC Wilson reported he had reached out to Willow Oak, Winters, Davis, and a few others for their fees and received responses from Woodland and Winters. Winters has permit fees. Woodland has inspection fees at engine company level, based on square footage: \$32 for up to 1,000 sq feet; \$64, 1,500 – 2,000 sq feet; and goes up from there. Vacaville Fire gave its company officers the leeway to not charge right away; but after second reinspection, the charge would be \$350.

The \$150 fee recommended out of the last committee meeting came from Davis' schedule of fees.

There was discussion about how the rate should be determined. BC Wilson reported he had been using our Cal OES – Fire and Rescue Division – Salary Survey / Administrative Rate letter for invoicing the Airport for personnel and the OES equipment reimbursement rate for apparatus time. Commissioner Amy reported there is a maximum allowable fee and believes that it is not unreasonable to charge a minimum of one hour, while not going over that regulated maximum.

BC Wilson brought up the question: are we not required by law to inspect? If so, how can we justify charging initial fees? That first inspection is a good opportunity to preplan that business, an opportunity we might not have otherwise. BC Wilson's other concern is the time required to get payment if the business won't pay. AC Stiles reported that Willow Oak is using a company to collect vehicle accident costs and they are looking at using that company to now collect inspection fees; the company charges a small fee.

b. Business Licenses in District (BC Wilson)

Staff currently inspect Yolo County Airport, Plainfield Station, Yolo Canine Academy, Sportsman Club, Antibodies, Skydance, Farmhouse, Gambos (wasn't on the business license list), Woodland Aviation, Davis Flight Support, Glide Ranch, the Church, Fairfield School, and Lillard Hall. AC Stiles reported that he and Commissioner Amy had discussed those businesses at the prior meeting, as well as those we could potentially inspect. For instance: equine businesses, some of which should have business licenses and may not; Impossible Acres did not appear on the business license list.

AC Stiles believes we should be working to identify businesses that don't have licenses and work with the County to get them licensed and into the inspection rotation, just from a liability standpoint, especially if we are aware they likely are operating a business. There was much discussion around this point, including which equine centers might or might not need a license. AC Stiles suggested we work with the County to figure it out.

BC Wilson believes, even if we include businesses that may not have currently have a license, we will likely have less than 20 businesses District-wide that might require inspections.

c. Staff Time and Other Costs Associated with Inspections
d. Potential Income

Aside from personnel and equipment costs, there are associated administration costs, certified mail costs, etc. Potential income is very hard to estimate as fees would be collected only if reinspection is required.

It was again suggested we use the District's Cal OES – Fire and Rescue Division – Salary Survey / Administrative Rate letter for personnel and the OES equipment reimbursement rate for apparatus time.

Commissioner Amy wondered if the license renewal process at the County included a delinquent fees component, affecting the business's ability to renew their license if our fee is not paid. Commissioner Amy recommends researching that.

5. Discussion / Action on How to Proceed

a. Plan of Action

Many different processes, including different fee imposition scenarios, were discussed. BC Wilson continued to oppose inspection fees on the first reinspection, especially for the initial inspection at a business once the fee is put in place. Commissioner Amy pointed out that we have been doing inspections already, so the businesses should know what it entails by now. AC Stiles reminded BC Wilson that is why we would send the pre-inspection letter and checklist.

Chair Yeager asked:

- 1) Should we charge an initial inspection fee: Consensus is "No"
- 2) Should we charge a reinspection fee: After some discussion, the consensus was "Yes." BC Wilson believed it would be unfair to charge a business the reinspection fee in the following scenario: we don't charge for the first inspection, but we have to go back because they need an additional fire extinguisher; we go back out and they've purchased it and now also get invoice, on top of the cost of the extinguisher. Commissioner Amy believes the educational mailing pre-inspection will decrease the likelihood of that scenario. AC Stiles suggested that another option for that type of scenario is to develop a policy that allows the business to provide proof of the correction that does not involve reinspection: email picture of receipt, etc.
- 3) Should we send letter prior to inspections: Consensus is "Yes"

BC Wilson asked about other opportunities to collect fees: plan reviews, etc. He noted we had passed a resolution some time ago to collect \$180 for sprinkler permit inspections, which apparently has not been occurring. Commissioner Amy posited that Chief Rita would be the best person to ask about that.

Captain Bravo had been researching the fee maximum mentioned earlier by Commissioner Amy. He found that Health and Safety Code Sections

13100 - 13159.10, in various sections allow a fee to be charged for services in an amount that shall “not exceed the estimated reasonable cost of providing the service for which the fee is charged.” Using the District’s Cal OES – Fire and Rescue Division – Salary Survey / Administrative Rate letter for personnel and the OES equipment reimbursement rate for apparatus time should satisfy that requirement.

Using the District’s Cal OES – Fire and Rescue Division – Salary Survey / Administrative Rate letter for personnel and the OES equipment reimbursement rate for apparatus time, the calculated rate would be over \$200 (\$141.96 for apparatus + 29.05/hr for personnel + 10% administration fee + 10% collection rate = over \$200).

b. Recommendations to Board

- 1) Take the next steps to adopt a reinspection fee of \$200 per reinspection
- 2) Prior to the first inspection, send an educational / heads-up letter to the business which includes, but is not limited to:
 - a. A checklist of items to be inspected
 - b. Window of time during which the initial inspection will occur, with instructions to contact the station if that timeframe won’t work for the business
 - c. Statement that initial inspection is at no charge, but that each reinspection, if any, will be charged at \$200
- 3) Allow 14 days for corrections, except those that pose an immediate threat to life
- 4) Adopt policy that District will not charge on first reinspection if such reinspection is due to the need to correct an item noted, but not on the checklist
- 5) Adopt policy that allows for alternate methods to prove corrections: receipt copies with photos, etc.
- 6) Investigate using the same company as Willow Oak does to do our collections; maybe even add vehicle accident fees, later
- 7) Limit inspections to licensed businesses that allow public access or have fire hazards (fuel storage, hay processing, etc.)
- 8) Consider permit fees: fuel storage, plan review, sprinkler inspections, assembly, etc.

6. Other Concerns re Proposal

Still don’t have a good idea of the number and types of businesses in the District. BC Wilson will take the 111-page list of all current Yolo County businesses provided by Yolo County and review and analyze them and provide that information at a later date.

7. Meeting Adjourned (Chair Yeager)

Meeting adjourned at 1039 hours by Chair Yeager upon motion by Commissioner Amy.

Minutes approved: _____

Chair Jim Yeager

Interim Board Clerk Cherie Rita

DRAFT

Battalion Chief Report



Date: July 19, 2022

Eric L. Wilson, Battalion Chief

Calls for Service (06/16/22 – 07/14/2022) 27 calls for service

Significant Responses

- **06/16/22 Mutual Aid – Yolo Bypass W30**
- **06/28/22 Mutual Aid – City of Davis CR 104/CR 36**
- **07/03/22 Vehicle Fire – DQU**
- **07/04/22 Vehicle Fire – DQU**
- **07/10/22 Vegetation Fire – Pierce Ranch Rd**

Weed Abatement

- The annual weed abatement program is complete for 2022. There was one outstanding property at CR 96/CR 30. This property was referred to Yolo County Code Enforcement for follow up. It is in trust out of Chicago. I will continue to work with the County and update the Board as indicated.
- I continue to field individual calls of concerns and manage them on a case-by-case basis.

Volunteers

- New In-District Volunteer Nat Faver started last week and lives on CR 29. Nat is motivated to start a career in the Fire Service and is working hard to complete his trainee task book to become a probationary firefighter.

Admin Matters

- With the departure of Lt. LaTour we continue to fill his vacancy with a combination of Overtime, Relief Firefighters, and B/C Wilson. There have been no mandatory overtime shifts to date.
- We are actively recruiting on multiple platforms including: Governmentjobs.com, Fire Careers (CSFA), Indeed, and Western Fire Chiefs.
- We have changed LPG vendors and are now using Interstate Oil who we also use for our Diesel Fuel. The new tank allows for cheaper service and has a electronic gauge which communicates directly with Interstate to notify when refill is required.
- Interstate upgraded our fuel storage facility providing a ConVault with electric pump. This was provided to us by Interstate Free of charge.

Sacred Oaks

- Monthly billing was submitted at beginning of July and we are working with Indian Health Services to begin submission through the Dept. of Treasury Invoice System.
- Career staff is scheduled for training July 28 through President McMullen on testing of Sacred Oaks Alarm systems as required by our MOA. .

Airport

- 1st period billing for Airport responses was completed and submitted on July 14th.

Personnel

I contacted the Department of Justice last week regarding our ability to request LiveScans. We are still waiting for a response from the FBI after some wording changes they requested in the draft resolution. When I get this back I will present to the board for approval and adoption.

West Plainfield Fire Department (CA)

Davis, CA

This report was generated on 7/17/2022 12:32:57 PM



Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 01/01/2022 | End Date: 06/30/2022

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
01/03/2022	2022-001	35820 Acadia LN	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	3	7
01/15/2022	2022-002	County Road 31	611 - Dispatched & cancelled en route	A Shift	320- DVS-WPL - Borderline Call Davis & West Plainfield	3	7
01/17/2022	2022-003	620 Ivy LOOP	611 - Dispatched & cancelled en route		260- WNF Auto - Automatic Aid Winters (Not Borderline)	2	4
01/18/2022	2022-004	108 Grant AVE	611 - Dispatched & cancelled en route		260- WNF Auto - Automatic Aid Winters (Not Borderline)	1	1
01/19/2022	2022-005	24901 County Road 95	700 - False alarm or false call, other	C Shift	0- WPL - West Plainfield Station 30 Response Area	1	1
01/21/2022	2022-006	24321 County Road 96	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	6
01/25/2022	2022-007	25265 Carlsbad AVE	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	4
01/29/2022	2022-008	County Road 96	151 - Outside rubbish, trash or waste fire	B Shift	0- WPL - West Plainfield Station 30 Response Area	1	4
01/30/2022	2022-009	35791 Russell BLVD	320 - Emergency medical service, other	C Shift	0- WPL - West Plainfield Station 30 Response Area	4	5
02/01/2022	2022-010	18111 County Road 94B	571 - Cover assignment, standby, moveup	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	3
02/02/2022	2022-011	35791 Russell BLVD	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	1	4
02/02/2022	2022-012	35498 County Road 29	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	1	5
02/03/2022	2022-013	County Road 97	631 - Authorized controlled burning	B Shift	701- WOF-WPL - Borderline Call Willow Oak & West Plainfield	1	4
02/04/2022	2022-014	25265 Carlsbad AVE	321 - EMS call, excluding vehicle accident with injury	B Shift	0- WPL - West Plainfield Station 30 Response Area	1	3
02/12/2022	2022-015	County Road 95	321 - EMS call, excluding vehicle accident with injury	C Shift	0- WPL - West Plainfield Station 30 Response Area	2	2
02/12/2022	2022-016	36037 County Road 30	321 - EMS call, excluding vehicle accident with injury	C Shift	0- WPL - West Plainfield Station 30 Response Area	3	5

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
02/12/2022	2022-017	1517 Oak AVE	611 - Dispatched & cancelled en route		00- WPL Out - West Plainfield Mutual Aid Out of District	2	4
02/19/2022	2022-018	County road 98	611 - Dispatched & cancelled en route		324- DVS-UCD-WPL - Borderline Call Davis, UC Davis, & West Plainfield	3	7
02/20/2022	2022-019	8311 Kobert RD	111 - Building fire		810- DIX - Special Call or Mutual Aid to Dixon	1	4
02/20/2022	2022-020	8311 Kobert RD	111 - Building fire		810- DIX - Special Call or Mutual Aid to Dixon	1	2
02/23/2022	2022-021	19504 County Road 95	112 - Fires in structure other than in a building		00- WPL Out - West Plainfield Mutual Aid Out of District	3	4
02/23/2022	2022-022	24901 County Road 95	571 - Cover assignment, standby, moveup	C Shift	0- WPL - West Plainfield Station 30 Response Area	1	3
02/24/2022	2022-023	County Road 27	611 - Dispatched & cancelled en route	C Shift	177- MDS-WOF-WPL - Borderline Call Madison, Willow Oak, & West Plainfield	1	8
02/24/2022	2022-024	37415 County Road 27	170 - Cultivated vegetation, crop fire, other	C Shift	701- WOF-WPL - Borderline Call Willow Oak & West Plainfield	2	6
02/25/2022	2022-025	County Road 93	611 - Dispatched & cancelled en route	A Shift	177- MDS-WOF-WPL - Borderline Call Madison, Willow Oak, & West Plainfield	2	4
02/25/2022	2022-026	18750 98 CIR	611 - Dispatched & cancelled en route	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	3
02/25/2022	2022-027	18111 County Road 94	571 - Cover assignment, standby, moveup	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	3
02/27/2022	2022-28	County Road 95a	651 - Smoke scare, odor of smoke	B Shift	No Zone Selected	7	8
02/28/2022	2022-29	County Road 27	322 - Motor vehicle accident with injuries	B Shift	No Zone Selected	4	7
03/03/2022	2022-030	County Road 98	324 - Motor vehicle accident with no injuries.	C Shift	320- DVS-WPL - Borderline Call Davis & West Plainfield	3	6
03/03/2022	2022-031	County Road 98	600 - Good intent call, other	A Shift	320- DVS-WPL - Borderline Call Davis & West Plainfield	2	5
03/03/2022	2022-032	County Road 31	324 - Motor vehicle accident with no injuries.	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	3	7
03/07/2022	2022-33	21024 95 CIR	111 - Building fire	B Shift	No Zone Selected	3	6

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
03/10/2022	2022-034	33946 County Road 27	542 - Animal rescue	A Shift	701- WOF-WPL - Borderline Call Willow Oak & West Plainfield	2	5
03/10/2022	2022-035	County Road 27	324 - Motor vehicle accident with no injuries.	A Shift	170- MDS-WPL - Borderline Call Madison & West Plainfield	1	7
03/12/2022	2022-36	County Road 98	324 - Motor vehicle accident with no injuries.	B Shift	No Zone Selected	3	4
03/15/2022	2022-037	25265 Carlsbad AVE	321 - EMS call, excluding vehicle accident with injury	A Shift	No Zone Selected	2	4
03/15/2022	2022-038	26888 County Road 90 RD	111 - Building fire	A Shift	260- WNF Auto - Automatic Aid Winters (Not Borderline)	3	9
03/15/2022	2022-039	24901 County Road 95	571 - Cover assignment, standby, moveup	A Shift	0- WPL - West Plainfield Station 30 Response Area	1	1
03/16/2022	2022-040	County Road 93A	652 - Steam, vapor, fog or dust thought to be smoke	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	1	6
03/16/2022	2022-041	Russell Blvd	651 - Smoke scare, odor of smoke	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	10
03/17/2022	2022-042	33250 County Road 31 CIR	321 - EMS call, excluding vehicle accident with injury	B Shift	No Zone Selected	3	4
03/17/2022	2022-43	County Road 28	142 - Brush or brush-and-grass mixture fire	B Shift	No Zone Selected	3	4
03/18/2022	2022-44	36815 Russell BLVD	611 - Dispatched & cancelled en route	B Shift	No Zone Selected	1	4
03/19/2022	2022-45	County Road 29	324 - Motor vehicle accident with no injuries.	B Shift	No Zone Selected	6	6
03/19/2022	2022-046	26655 CASSIDY LN	745 - Alarm system activation, no fire - unintentional		0- WPL - West Plainfield Station 30 Response Area	2	8
03/20/2022	2022-047	25401 89 CIR	611 - Dispatched & cancelled en route		00- WPL Out - West Plainfield Mutual Aid Out of District	1	1
03/22/2022	2022-48	25265 Carlsbad AVE	321 - EMS call, excluding vehicle accident with injury	A Shift	No Zone Selected	3	5
03/23/2022	2022-049	County Road 22	611 - Dispatched & cancelled en route	B Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	7
03/23/2022	2022-50	County Road 88	611 - Dispatched & cancelled en route	B Shift	No Zone Selected	1	4
03/24/2022	2022-051	25265 Carlsbad AVE	321 - EMS call, excluding vehicle accident with injury	B Shift	0- WPL - West Plainfield Station 30 Response Area	3	4
03/24/2022	2022-052	34725 Russell BLVD	631 - Authorized controlled burning	B Shift	0- WPL - West Plainfield Station 30 Response Area	1	1

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
03/26/2022	2022-053	County Road 29	322 - Motor vehicle accident with injuries	C Shift	0- WPL - West Plainfield Station 30 Response Area	3	6
03/28/2022	2022-054	663 Sprocket Bikeway	324 - Motor vehicle accident with no injuries.	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	6
03/28/2022	2022-055	530 Fifth ST	571 - Cover assignment, standby, moveup	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	6
03/30/2022	2022-56	County Road 31	510 - Person in distress, other	B Shift	No Zone Selected	4	7
04/01/2022	2022-057	32890 County Road 93A	600 - Good intent call, other	Relief Firefighter	No Zone Selected	2	3
04/01/2022	2022-058	18280 County Road 97 RD	611 - Dispatched & cancelled en route	Relief Firefighter	703- WOF Auto - Automatic Aid Willow Oak (Not Borderline)	2	6
04/02/2022	2022-59	23680 County Road 94	611 - Dispatched & cancelled en route	A Shift	No Zone Selected	5	6
04/02/2022	2022-60	26420 County Road 97	531 - Smoke or odor removal	A Shift	No Zone Selected	6	6
04/03/2022	2022-61	37360 RUSSELL BLVD	611 - Dispatched & cancelled en route	A Shift	No Zone Selected	6	10
04/06/2022	2022-062	36351 RUSSELL BLVD	444 - Power line down	C Shift	0- WPL - West Plainfield Station 30 Response Area	3	8
04/07/2022	2022-063	County Road 98	324 - Motor vehicle accident with no injuries.		0- WPL - West Plainfield Station 30 Response Area	2	3
04/09/2022	2022-064	24321 County Road 96	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	9
04/10/2022	2022-065	37880 Russell BLVD	143 - Grass fire	A Shift	0- WPL - West Plainfield Station 30 Response Area	4	9
04/13/2022	2022-066	26275 County Road 96	321 - EMS call, excluding vehicle accident with injury		0- WPL - West Plainfield Station 30 Response Area	2	4
04/16/2022	2022-67	County Road 95	611 - Dispatched & cancelled en route	B Shift	No Zone Selected	4	5
04/17/2022	2022-68	24901 County Road 95 RD	900 - Special type of incident, other		0- WPL - West Plainfield Station 30 Response Area	1	1
04/20/2022	2022-069	33250 County Road 31 RD	510 - Person in distress, other	Relief Firefighter	0- WPL - West Plainfield Station 30 Response Area	3	7
04/27/2022	2022-070	33100 County Road 31	553 - Public service	A Shift	0- WPL - West Plainfield Station 30 Response Area	1	2
04/29/2022	2022-71	26960 Coutny Road 96 CIR	735 - Alarm system sounded due to malfunction	A Shift	No Zone Selected	3	5
04/30/2022	2022-072	County Road 95	321 - EMS call, excluding vehicle accident with injury	Relief Firefighter	701- WOF-WPL - Borderline Call Willow Oak & West Plainfield	2	5
05/01/2022	2022-073	24189 Aviation AVE	320 - Emergency medical service, other		0- WPL - West Plainfield Station 30 Response Area	3	6

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
05/01/2022	2022-074	825 JACKSON ST	611 - Dispatched & cancelled en route		260- WNF Auto - Automatic Aid Winters (Not Borderline)	2	6
05/03/2022	2022-75	Russell Blvd	324 - Motor vehicle accident with no injuries.	A Shift	No Zone Selected	4	4
05/03/2022	2022-076	County Road 14	140 - Natural vegetation fire, other	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	4
05/04/2022	2022-77	24540 County Road 95 CIR	522 - Water or steam leak	B Shift	No Zone Selected	1	3
05/07/2022	2022-078	32000 County Road 27	611 - Dispatched & cancelled en route		177- MDS-WOF-WPL - Borderline Call Madison, Willow Oak, & West Plainfield	3	3
05/09/2022	2022-079	County Road 93A	324 - Motor vehicle accident with no injuries.	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	2	3
05/09/2022	2022-080	32894 Russell BLVD	140 - Natural vegetation fire, other	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	3	6
05/13/2022	2022-081	23680 County Road 94	321 - EMS call, excluding vehicle accident with injury		0- WPL - West Plainfield Station 30 Response Area	1	5
05/14/2022	2022-082	24390 Aviation AVE	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	3	7
05/15/2022	2022-083	32894 Russell Blvd	631 - Authorized controlled burning	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	2	4
05/15/2022	2022-084	24321 County Road 96	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	4	7
05/17/2022	2022-85	28306 County Road 90a CIR	142 - Brush or brush-and-grass mixture fire	B Shift	No Zone Selected	3	4
05/18/2022	2022-086	26730 Cassidy LN	321 - EMS call, excluding vehicle accident with injury	C Shift	0- WPL - West Plainfield Station 30 Response Area	2	3
05/18/2022	2022-087	County Road 90A	142 - Brush or brush-and-grass mixture fire	C Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	2	4
05/18/2022	2022-088	County Road 27	422 - Chemical spill or leak	C Shift	702- WOF-WDL-WPL - Borderline Call Willow Oak, Woodland, & West Plainfield	1	4
05/18/2022	2022-089	Russell Blvd	324 - Motor vehicle accident with no injuries.	C Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	2	7
05/18/2022	2022-090	County Road 92E	324 - Motor vehicle accident with no injuries.	C Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	3	5

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
05/20/2022	2022-091	26990 County Road 95A	140 - Natural vegetation fire, other	A Shift	0- WPL - West Plainfield Station 30 Response Area	3	6
05/21/2022	2022-092	24700 County Road 95	143 - Grass fire	A Shift	0- WPL - West Plainfield Station 30 Response Area	3	6
05/21/2022	2022-093	32020 County Road 27	321 - EMS call, excluding vehicle accident with injury	A Shift	170- MDS-WPL - Borderline Call Madison & West Plainfield	2	5
05/21/2022	2022-094	Quail Canyon RD	141 - Forest, woods or wildland fire	A Shift	9915- LNU 128 - SRA Incident 128 Corridor SO County Road 25	1	3
05/23/2022	2022-95	33100 County Road 31	321 - EMS call, excluding vehicle accident with injury	B Shift	No Zone Selected	3	4
05/23/2022	2022-096	24901 County Road 95	900 - Special type of incident, other	C Shift	9998- OES - Statewide Mutual Aid	1	1
05/24/2022	2022-098	24901 County Road 95	571 - Cover assignment, standby, moveup	C Shift	0- WPL - West Plainfield Station 30 Response Area	1	1
05/25/2022	2022-099	23641 County Road 91B	321 - EMS call, excluding vehicle accident with injury	C Shift	260- WNF Auto - Automatic Aid Winters (Not Borderline)	2	3
05/26/2022	2022-100	26230 County Road 97	143 - Grass fire	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	5
05/27/2022	2022-101	35485 County Road 31	553 - Public service	A Shift	0- WPL - West Plainfield Station 30 Response Area	1	2
05/29/2022	2022-102	33100 County Road 31	321 - EMS call, excluding vehicle accident with injury	B Shift	No Zone Selected	3	5
05/30/2022	2022-103	County Road 27	324 - Motor vehicle accident with no injuries.	B Shift	No Zone Selected	4	5
05/30/2022	2022-104	24901 County Road 95	900 - Special type of incident, other		No Zone Selected	1	1
05/30/2022	2022-105	County Road 93a	324 - Motor vehicle accident with no injuries.		261- WNF-WPL - Borderline Call Winters & West Plainfield	4	6
06/01/2022	2022-106	25170 Aviation AVE	321 - EMS call, excluding vehicle accident with injury	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	5
06/02/2022	2022-107	33250 County Road 31	652 - Steam, vapor, fog or dust thought to be smoke	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	5
06/02/2022	2022-108	121 E Grant AVE	611 - Dispatched & cancelled en route	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	2	4
06/02/2022	2022-109	27110 County Road 92F	321 - EMS call, excluding vehicle accident with injury	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	2	4

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
06/02/2022	2022-110	23151 County Road 100A	140 - Natural vegetation fire, other	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	6
06/04/2022	2022-111	34911 County Road 29 CIR	651 - Smoke scare, odor of smoke	B Shift	No Zone Selected	4	6
06/08/2022	2022-112	33100 County Road 31 CIR	553 - Public service	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	2
06/09/2022	2022-113	County Road 88	140 - Natural vegetation fire, other		260- WNF Auto - Automatic Aid Winters (Not Borderline)	1	2
06/09/2022	2022-114	33100 County Road 31	553 - Public service	B Shift	No Zone Selected	1	2
06/10/2022	2022-115	26810 County Road 97D	540 - Animal problem, other	B Shift	0- WPL - West Plainfield Station 30 Response Area	1	1
06/11/2022	2022-116	18111 County Road 94B CIR	571 - Cover assignment, standby, moveup		00- WPL Out - West Plainfield Mutual Aid Out of District	1	5
06/11/2022	2022-117	County Road 98	321 - EMS call, excluding vehicle accident with injury		320- DVS-WPL - Borderline Call Davis & West Plainfield	2	4
06/11/2022	2022-118	County Road 98	322 - Motor vehicle accident with injuries		320- DVS-WPL - Borderline Call Davis & West Plainfield	2	4
06/13/2022	2022-119	Moody Slough Rd	611 - Dispatched & cancelled en route		260- WNF Auto - Automatic Aid Winters (Not Borderline)	1	3
06/13/2022	2022-120	County Road 22	140 - Natural vegetation fire, other	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	12
06/14/2022	2022-121	20757 93 CIR	143 - Grass fire	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	2	4
06/16/2022	2022-122	45211 County Road 32B	142 - Brush or brush-and-grass mixture fire	B Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	1
06/17/2022	2022-123	County Road 27	611 - Dispatched & cancelled en route		702- WOF-WDL-WPL - Borderline Call Willow Oak, Woodland, & West Plainfield	3	4
06/17/2022	2022-124	County Road 98	611 - Dispatched & cancelled en route		702- WOF-WDL-WPL - Borderline Call Willow Oak, Woodland, & West Plainfield	3	3
06/18/2022	2022-125	36141 County Road 30	140 - Natural vegetation fire, other		0- WPL - West Plainfield Station 30 Response Area	3	4
06/19/2022	2022-126	County Road 30	324 - Motor vehicle accident with no injuries.	A Shift	320- DVS-WPL - Borderline Call Davis & West Plainfield	2	5

Only REVIEWED incidents included.

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
06/20/2022	2022-127	25233 County Road 96	143 - Grass fire	A Shift	0- WPL - West Plainfield Station 30 Response Area	2	4
06/20/2022	2022-128	25955 Monroe ST	111 - Building fire	A Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	3
06/20/2022	2022-129	County Road 93A	322 - Motor vehicle accident with injuries	A Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	2	4
06/23/2022	2022-130	35717 Lasiandra LN	321 - EMS call, excluding vehicle accident with injury		No Zone Selected	3	6
06/24/2022	2022-132	26810 County Road 97D	151 - Outside rubbish, trash or waste fire	C Shift	0- WPL - West Plainfield Station 30 Response Area	1	3
06/28/2022	2022-133	County Road 104	142 - Brush or brush-and-grass mixture fire		No Zone Selected	1	3
06/29/2022	2022-134	County Road 96	561 - Unauthorized burning	C Shift	0- WPL - West Plainfield Station 30 Response Area	4	5
06/29/2022	2022-135	32505 106 CIR	140 - Natural vegetation fire, other	C Shift	00- WPL Out - West Plainfield Mutual Aid Out of District	1	5
06/30/2022	2022-136	24250 County Road 98 RD	631 - Authorized controlled burning	C Shift	0- WPL - West Plainfield Station 30 Response Area	2	4
06/30/2022	2022-138	County Road 93A	324 - Motor vehicle accident with no injuries.	C Shift	261- WNF-WPL - Borderline Call Winters & West Plainfield	2	4

TOTAL # INCIDENTS: 135

Only REVIEWED incidents included.

West Plainfield Fire Department (CA)

Davis, CA

This report was generated on 7/17/2022 12:35:30 PM



Incident Narrative with Type for Date Range (Landscape)

Start Date: 06/01/2022 | End Date: 06/30/2022

INCIDENT #	DATE	STREET NUMBER	INCIDENT TYPE
2022-106	06/01/2022	25170	321 - EMS call, excluding vehicle accident with injury
Bravo, Scott Fire Captain E30 NARRATIVE: WPL was dispatched to a medical aid at the location given. See AMR PCR for patient information. E30 assisted AMR and all units were released and returned to quarters.			
2022-107	06/02/2022	33250	652 - Steam, vapor, fog or dust thought to be smoke
Bravo, Scott Fire Captain B30 NARRATIVE: WPL was dispatched to a vegetation fire in the area of the location given. It was determined to be a tractor plowing a field, no fires in the area. All units were released and returned to quarters.			
2022-108	06/02/2022	121	611 - Dispatched & cancelled en route
Bravo, Scott Fire Captain E30 NARRATIVE: WNF started WPL for a second medical aid in the City of Winters. E30 was cancelled prior to arrival, all units returned to quarters.			
2022-109	06/02/2022	27110	321 - EMS call, excluding vehicle accident with injury
Bravo, Scott Fire Captain E30 NARRATIVE: WNF & WPL were dispatched to a medical aid at the location given, aid given to WNF, see their report for further. All units assisted and released to return to quarters.			
2022-110	06/02/2022	23151	140 - Natural vegetation fire, other
Bravo, Scott Fire Captain W30 NARRATIVE: W30 was requested to the scene of a vegetation fire that involved a railroad trestle. W30 remained at scene until released by WDL. Mutual Aid Given to WDL, see WDL report for further.			
2022-111	06/04/2022	34911	651 - Smoke scare, odor of smoke
Osborn, Dave Fire Captain E30 NARRATIVE: On the listed date/time, WPPFD responded to the area of County Road 95 and County Road 29 reference a call of a possible grass fire. Upon arrival, I saw three large burn piles on the Southwest corner of the intersection. The resident at 34911 County Road 29 had logged his controlled burn and was actively monitoring the fire. Even though the burn piles were rather large the fire appeared to be contained and under control. I spoke with the Resident, Fo and advised him to limit the size of his burn piles in the future. All WPPFD units cleared and returned to quarters.			
2022-112	06/08/2022	33100	553 - Public service
Bravo, Scott Fire Captain E30 NARRATIVE: Annual Fire Extinguisher Training. BC Wilson provided classroom & practical instruction on the proper use of fire extinguishers.			

Only REVIEWED incidents included. CAD and Medical Narratives not included
The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.



2022-113	06/09/2022		140 - Natural vegetation fire, other
Fish, Patrick Fire Captain W30 NARRATIVE: WPL W30 was dispatched to the above location as part of a 1st alarm vegetation fire in the Winters district. W30 arrived on scene and was assigned to supply water to units working the north and south ends of the fire.			
W30 was released and returned to quarters.			
2022-114	06/09/2022	33100	553 - Public service
Osborn, Dave Fire Captain E30 NARRATIVE: On 06-09-2022 at 0945 hours, BC Wilson and I conducted fire extinguisher training at Sacred Oaks Community Center			
2022-115	06/10/2022	26810	540 - Animal problem, other
Fish, Patrick Fire Captain 3034 NARRATIVE: Observed escaped baby sheep outside of a residence while driving NB CR97D. Upon searching premise history at the above address I contacted the responsible and advised them one of their sheep had escaped their fenced yard. Animal caretaker arrived on scene and I assisted the sheep back into its pasture.			
2022-116	06/11/2022	18111	571 - Cover assignment, standby, moveup
LaTour, Larry J Relief Firefighter E30 NARRATIVE: E30 was dispatched for station coverage for Willow Oak Fire. E30 responded to the request and provided coverage until WOFD returned to quarters. E30 returned to quarters.			
Lt. LaTour			
2022-117	06/11/2022		321 - EMS call, excluding vehicle accident with injury
LaTour, Larry J Relief Firefighter E30 NARRATIVE: E30 was dispatched for a medical aid. E30 staged for incident until cleared to go in by PD. E30 arrived on scene to assist Medic Ambulance. E30 was cleared by Paramedics and released form incident.			
Lt. LaTour.			
2022-118	06/11/2022		322 - Motor vehicle accident with injuries
LaTour, Larry J Relief Firefighter E30 NARRATIVE: E30 was dispatched to a medical aid, while staging for the incident a vehicle accident happened at the same location. E30 arrived on scene once cleared by PD and assisted Medical personnel from Medic ambulance. E30 then began removing road hazards. E30 was released from incident by CHP and returned to quarters.			
Lt. LaTour.			
2022-119	06/13/2022		611 - Dispatched & cancelled en route
LaTour, Larry J Relief Firefighter B30 NARRATIVE: B30 was dispatched for a smoke investigation in Winters. B30 was cancelled while responding. B30 returned to quarters.			
Lt. LaTour.			
2022-120	06/13/2022		140 - Natural vegetation fire, other
Bravo, Scott Fire Captain B30 NARRATIVE: Assigned to the "B" incident as an in county task force. Aid given to Woodland, see their report for further.			
2022-121	06/14/2022	20757	143 - Grass fire
Bravo, Scott Fire Captain B30 NARRATIVE: WPL was requested for a vegetation fire in the location of the area given. B30 & B330 were cancelled ENR by WOF. Aid given to WOF, see their report for further.			

Only REVIEWED incidents included. CAD and Medical Narratives not included
The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.



2022-122	06/16/2022	45211	142 - Brush or brush-and-grass mixture fire
Fish, Patrick Fire Captain W30 NARRATIVE: West Plainfield W30 was requested by Davis Fire to the scene of a 2nd alarm vegetation fire in the Yolo Bypass Wildlife Area. W30 arrived and was assigned to Div Delta (UCD BR34) water shuttle operations.			
W30 was released by command and returned to quarters.			
2022-123	06/17/2022		611 - Dispatched & cancelled en route
LaTour, Larry J Relief Firefighter E30 NARRATIVE: E30 was dispatched for a borderline call with Woodland Fire . While responding E30 was cancelled. E30 returned to quarters.			
Lt. LaTour.			
2022-124	06/17/2022		611 - Dispatched & cancelled en route
LaTour, Larry J Relief Firefighter E30 NARRATIVE: E30 was dispatched for a vehicle accident. E30 was cancelled while responding. E30 returned to quarters.			
Lt. LaTour.			
2022-125	06/18/2022	36141	140 - Natural vegetation fire, other
LaTour, Larry J Relief Firefighter B30 NARRATIVE: B30 was dispatched for a outdoor fire. B30 arrived on scene to find a slow speed fire in an field starting to catch trees on fire. B30 was assigned by IC to stop the rate of progress. B30 began fire attack and controlled the fire. B30 remained on scene ad assisted with mop up. B30 was released bt IC and returned to quarters.			
Lt. LaTour.			
2022-126	06/19/2022		324 - Motor vehicle accident with no injuries.
Bravo, Scott Fire Captain E30 NARRATIVE: WPL & DVS were dispatched to a vehicle accident in the area of the location given. Arrived to find a two vehicle TC, CHP at scene reporting no injuries. All units were released and returned to quarters.			
2022-127	06/20/2022	25233	143 - Grass fire
Bravo, Scott Fire Captain E30 NARRATIVE: WPL was dispatched to an unknown type fire in the area of the location given. B330 arrived to find a fence line vegetation fire. Fire was approximately 100 x 8 and was quickly extinguished.			
Talked to Jorge Rodriguez on scene and he stated that he was "welding a fence post and the slag ignited the grass around the post". Mr. Rodriguez was educated on ways to minimize ignition by not welding near dry grass on windy days.			
There was a link removed from the gate at 25233 County Road 96, to gain access to the fire tha that had spread beyond the post, dispatch was advised.			
2022-128	06/20/2022	25955	111 - Building fire
Bravo, Scott Fire Captain 3002 NARRATIVE: Assisted ESP with a fire investigation. See ESP report for further. All units were released and returned to quarters.			
2022-129	06/20/2022		322 - Motor vehicle accident with injuries
Bravo, Scott Fire Captain E30 NARRATIVE: WPL & WFD were dispatched to a reported vehicle roll over in the area of the location given. See AMR PCR for patient and care information. 2 vehicles were involved, CHP transported 1 to YCJ for possible 23152. All units were released and returned to quarters.			
2022-132	06/24/2022	26810	151 - Outside rubbish, trash or waste fire

Only REVIEWED incidents included. CAD and Medical Narratives not included
The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.



Fish, Patrick Fire Captain 3034 NARRATIVE: West Plainfield Fire was dispatched to the area of County Road 97 & Russell Blvd for an unknown type fire. Fire Dispatch advised responding units of a control burn logged at 26810 County Road 97D. It was a "permissive" burn day from 1000 - 1700 hours. While responding, I saw a column of black smoke originating from the address of the control burn. I arrived on scene at 0943 and made contact with Mr. Steve Robinson who stated that he made the appropriate notifications and was advised he could start burning at 10am. I observed what appeared to be railroad ties in the ignited burn pile and other processed wood.

West Plainfield units extinguished the fire and educated the responsible on proper burn procedures and allowed materials in a burn. He was cooperative and had his own water supply to ensure the fire was fully extinguished. All West Plainfield units returned to quarters.

2022-133	06/28/2022		142 - Brush or brush-and-grass mixture fire
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Osborn, Dave Fire Captain B30 NARRATIVE: On the listed date/time, WPDF B30 was requested by Davis FD for a second alarm grass fire in the area of County Road 104 and County Road 36 in the city of Davis. Cpt. Fish and I responded and met up with DFD Lima Division on the northeast side of the fire. The fire was wind driven with a moderate rate of spread and reach approximately 500 acres. Multiple agencies arrived and extinguished the fire. B30 was tasked with spot fire suppression and later mop up. At 2014 hours, B30 was released from the scene and returned to quarters,

2022-134	06/29/2022		561 - Unauthorized burning
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Bravo, Scott Fire Captain B30 NARRATIVE: WPL was dispatched to a vegetation fire in the area of County Road 96 x County Road 27. I arrived to find a large pile of wooden agricultural stakes, tree pruning's, regulated materials, spray paint cans, and plastic flagging on fire. The pile was in attendance, and was ignited by Gerardo Torres Rivas (06/08/1988 CADL D7909680). Gerardo stated that he was "not aware of what was in the pile and was advised by my supervisor that today was a burn day and I lit it off." Gerardo was unfamiliar with burning regulations, and his supervisor was requested to the scene.

APO responded to the scene and took statements, photos, and will file a separate report of potential action.

WPL units, with the assistance of Parminder Sahota, broke the pile up with a backhoe on site, and extinguished the pile.

All units were released and returned to quarters.

Investigation

Weather observation at scene at time of fire from KDWA Airport at 11:35 AM were Temperature 82F, RH 37%, Winds Calm 0G0. The fire started in a pile of wooden agricultural stakes, tree pruning's, that was lit by a worker on site. The pile was large and was putting off black smoke and visible flames from a mile out in all directions. AC Dave Stiles and I were able to determine the following:

Lightning- I did not observe any cloud build up, such as cumulus clouds in the area of Woodland & Davis, CA. I did not observe any lightning activity, nor did I find any evidence of a lightning strike in or near the SOA, such as scaring or blow holes on trees, splintered wood or vegetation, or fulgurites. I eliminated lightning as an ignition source and the cause of the fire.

Campfire - I did not observe any sign of a campfire used for warmth, cooking, light, religious or ceremonial purposes. I did not observe any accumulated ash, coals or wood in or near the SOA. I eliminated a campfire as an ignition source and the cause of the fire.

Smoking- I did not observe any sign of smoking, such as matches, cigarettes or cigars in or near the SOA. I eliminated smoking as an ignition source and the cause of the fire.

Debris Burning - I did observe any sign of debris burning, such as any accumulated brush piles or burn barrels in or near the SOA. A no burn day was in place in Yolo County at the time of the fire. I eliminated debris burning as an ignition source and the cause of the fire.

Railroad - I did not observe any sign of a railroad caused fire. There are no train tracks or railroads in or near the SOA. The only operating railroads in Yolo County travels between Davis & Dunnigan, CA and West Sacramento & Davis, CA. approximately 6 miles away. I eliminated railroad as an ignition source and the cause of the fire.

Children - I saw no signs of children being in the area. I did not observe any indication that children were present such as toys left behind, forts, or nearby playgrounds or schools. I eliminated children as an ignition source and the cause of the fire.

Powerlines - I did not observe any signs of a powerline caused fire. The nearest powerlines were approximately 20 feet from the southern edge of the fire were located approximately 25 yards south from the SOA. The drop to the well above the SOA has been out of service for approximately 35 years. I eliminated powerlines as an ignition source and the cause of the fire.

Fireworks - I did not observe any signs of fireworks use in the area. I did not observe any spent or malfunctioned devices, residue or packaging material in or near the SOA. I eliminated fireworks as an ignition source and the cause of the fire.

Cutting, Welding and Grinding - I did not observe any sign of cutting, welding or grinding in or near the SOA. I did not observe any power sources, such as a generator. There were no electric or portable power tools located in the area. I did not observe a portable welder, nor did the magnet recover any byproducts from welding, such as slag within the SOA. I eliminated cutting, welding and grinding as an ignition source

Only REVIEWED incidents included. CAD and Medical Narratives not included
 The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.

and the cause of the fire.

Firearms Use - I did not observe any sign of firearms use in the area. I did not observe any spent rounds, cartridge cases, bullet strikes or targets in or around the SOA. I eliminated firearms use as an ignition source and the cause of the fire.

Blasting - I did not observe any signs of blasting activities in the area. I did not observe any blasting or burned material remains in or near the SOA. I eliminated blasting as an ignition source and the cause of the fire.

Structures – I did not observe any structure in or around the SOA. I eliminated a structure as an ignition source and the cause of the fire.

Glass Refraction - I did not observe any signs of glass refraction. I did not observe any glass bottles, broken glass or shiny objects in or near the SOA. I eliminated glass refraction as an ignition source and the cause of the fire.

Flares - I did not observe any signs of flare slag or flare use. I did not observe any cardboard tubes, caps, strikers or cast-off material, such as slag in or near the SOA. I saw no signs of an aerial signal flare device. I eliminated flares as an ignition source and the cause of the fire.

Spontaneous Combustion - I did not observe signs of spontaneous combustion. I did eliminate spontaneous combustion as an ignition source and the cause of the fire.

After an origin and cause investigation, receiving witness statements, examining evidence, and ruling out all other fire causes, AC Dave Stiles & Myself concluded the cause of the 96 Fire was an intentionally lit pile of regulated materials on a permissive burn day by the admission of the subject in the report.

2022-135	06/29/2022	32505	140 - Natural vegetation fire, other
Bravo, Scott Fire Captain B30 NARRATIVE: WPL was requested to the scene for assistance on a vegetation fire in the Glide Tule Ranch. B30 was assigned to Division W, and was released and returned to district.			
2022-136	06/30/2022	24250	631 - Authorized controlled burning
Booth, Michael Fire Captain B30 NARRATIVE: WPL units were dispatched for a possible grass fire at dispatched location. 3002 arrived on scene and reports fire is a authorized control burn. 3002 released WPL units.			
Booth M FC			
2022-137	06/28/2022	14170	611 - Dispatched & cancelled en route
Bravo, Scott Fire Captain E30 NARRATIVE: E30 was inadvertently dispatched to a strike team assignment by YECA, no response, still alarm, all units remained in quarters.			
2022-138	06/30/2022		324 - Motor vehicle accident with no injuries.
Booth, Michael Fire Captain E30 NARRATIVE: E30 notified YECA via radio of a MVA with unknown injuries on CR31/93A. E30 arrived on scene to find a red pickup truck approximately 100 feet off of the roadway in a field off of CR 93A. Pick up truck has minor front end damage. Driver of the vehicle is outside of truck on his phone. Driver agrees to assessment by AMR paramedic. AMR 395 arrived on scene and determined driver had no medical need. Driver has arranged for tow already via AAA. Vehicle is off the roadway and not a traffic hazard. WPL units available. See AMR395 PCR for more information.			

Only REVIEWED incidents included. CAD and Medical Narratives not included
The column labeled Street Number is the number part of the address, for example 123 Main Street would show 123 in this column.



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

July 19, 2022

Auditor-Controller
625 Court Street
Woodland, CA 95695

This letter is to inform you that the West Plainfield Fire Protection District's Board of Commissioners has approved for payment the bills listed below:

FY 2021-2022

CalNet	44.45
LEAF	220.69
Pisani's Auto Parts	686.42
Quill	41.48
US Bank	1,386.66

FY 2022-2023

Cal Fire	1,120.00
Central Square	264.50
ESO	3,416.65
FDAC	250.00
InterState Oil	1,902.26
NFPA	175.00
PGE	1,184.80
US Bank	2,682.50
YCPARMIA	37,000.00

Total: \$50,375.41

Chief Rita

I was waiting to get
new stickers on the Engine
your department donated so
I could send a picture.
still not done,

I wanted to thank you and your
department for the generous donation
of the type 1 engine
Marty Creel
Chief 4800

SUTTER BASIN FIRE DEPARTMENT



MARTY CREEL
Fire Chief

17510 Pepper Street
P.O. Box 134
Robbins, CA 95676

Cell: (530) 307-0576
mcreel7311@gmail.com



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**MINUTES - BOARD OF COMMISSIONERS – REGULAR MEETING
June 21, 2022 at 7:00 PM**

Held
24905 County Road 95, Lillard Hall
Davis, CA 95616

1. Call the Meeting to Order and Establish Quorum (President McMullen)

The meeting was called to order by President McMullen at 1900 hours.

Present were:

Commissioners: James McMullen, Jim Yeager, Richard Guarino, and Emily Amy (the fifth seat is still vacant)

Staff: Chief Cherie Rita, Captains Dave Osborn and Patrick Fish, Hall Manager Gonzalez; AC Chief Dave Stiles arrived at 1912 hours

Guests: West Plainfield Fire Association President Jon Lee, Willow Oak Fire Chief Marcus Klinkhammer, and Willow Oak Assistant Chief Jon Guse, prospective volunteer Kevan Keegan

2. Public Comment

NONE

3. Old Business

President McMullen suggested that Item 3d be moved to the top of the Agenda to accommodate the guests. By consensus, Item 3d was heard first.

d. Update – Joint Operations Agreement with Willow Oak Fire Protection District (Chief Rita)

i. Introduction – Fire Chief Marcus Klinkhammer, Willow Oak Fire

Chief Klinkhammer introduced himself. He indicated he and his Board were excited about the Joint Operation Agreement and looked forward to enhanced and continued operations. Chief Klinkhammer indicated the Willow Oak Board is willing to meet with the West Plainfield Fire Board at any time. President McMullen asked if any Board member had any questions for Chief Klinkhammer; there were none.

ii. Introduction – Asst Fire Chief Jon Guse, Willow Oak Fire

Assistant Chief Guse introduced himself. He indicated that he was pleased and excited to be moving forward with the Agreement and looking forward to joint drills and operations. He reported that already we had coordinated and participated in several mutual drills, with more in the works. President McMullen asked if any Board member had any questions for Assistant Chief Guse; there were none.

Both Chief Klinkhammer and Assistant Chief Guse left the meeting.

a. Update - Weed Abatement (BC Wilson)

BC Wilson was not present; he was on vacation. Chief Rita indicated his full report was available in the packet. Commissioner Yeager reported he had contacted the irrigation district about the dried overgrowth along the canal running adjacent to Creeksedge Road. The irrigation district will be mowing soon. Commissioner Amy asked about the next steps for the properties that remain non-compliant. Chief Rita indicated that BC Wilson will review the status of those properties upon his return and if necessary, send the appropriate additional notices.

b. Update – Yolo County Fire Sustainability Committee (AC Stiles)

AC Stiles reported that there wasn't much new to report; still waiting on the LAFCO report. He reminded the Board that Chief Rita had sent out an email regarding the upcoming LAFCO board meeting at which the draft would be presented.

c. Update – Commissioner Hjerpe and Beoshanz Recognition (Chief Rita)

After much discussion, the Board members concurred that the best way to make the presentation of the plaques to Retired Commissioners Ed Beoshanz and Charles Hjerpe would be to invite them to the next Board meeting. Interim Clerk Rita will contact each of them with the invitation. An alternative method of presentation will be discussed at the next meeting should either, or both, not attend.

e. Discussion / Action – Holiday Leave – Paid Out Monthly (as adopted) vs Allowed to Accrue with Vacation Leave

Chief Rita indicated that the Budget and Benefits Committee (Chair Yeager and Member Guarino) met the previous evening, so there was no draft of meeting minutes to present. The committee recommendation is to change how Holiday Pay is provided to career staff. Instead of paying it out 3 hours

each pay period (72 hours annually), Holiday Pay would be banked at 3 hours each pay period, with a 144-hour cap on the accrual. It would result in creation and tracking of an additional bank, but Chief Rita indicated that would not be a problem.

Motion By: Guarino

Second By: Yeager

Motion: Holiday Pay to accrue monthly for a total 72 hours per annum, with a 144-hour cap

Discussion: None

Vote: Passed unanimously

4. Lillard Hall

d. Manager Report (Hall Manager Gonzalez)

Hall Manager Gonzalez presented her report. There had two memorial services during the past month: Corcoran and Smith. AC Smith's daughter, Heather, donated leftover snacks, plates, napkins, etc., to the West Plainfield Fire Association. Hall Manger Gonzalez also reported she had gotten the Exit sign installed but would likely be replacing it.

Commissioner Yeager reported he had tried to show people the display boards during the Smith memorial but couldn't because the large cooler was in front of it. Manager Gonzalez will get the cooler moved and noted it is very easy to move as it is on wheels.

Commissioner Amy asked about the outstanding Hall rental fees due from Jennie K. Manager Gonzalez indicated that those had since been paid. Commissioner Amy asked Manager Gonzalez to confirm that she typically gets fees before events, which Manager Gonzalez confirmed.

Commissioner Amy noted that the bank balance reported in the Hall Manger report was always a month behind. Commissioner Amy requested that, instead of providing the balance from the bank statement, in further reports the Hall Manager provide the current balance from the check ledger kept by the Hall Manager.

Commissioner Yeager asked about the purchase and installation of the outside lights that had been approved some time ago. Hall Manager Gonzalez indicated she had purchased them and just needed help getting them installed. They do not require electricity. Chief Rita indicated staff could probably assist with the installation.

Commissioner Yeager noted that the garbage bin for the Hall was located at the far South end of the parking lot. He requested it be moved to the end of the Hall. The Hall Manager will contact Recology about getting it moved the next time they empty it.

5. New Business

d. Discussion / Action - Volunteer Applications (Chief Rita)

i. Kevan Keegan

Chief Rita introduced potential new volunteer Kevan Keegan. Mr. Keegan's application needs Board approval because of where he resides. Mr. Keegan introduced himself and spoke a bit about why he wanted to join the Department, including his plans to get his EMT and enroll in a fire academy. President McMullen asked Mr. Keegan if he had been informed of all the requirements; Mr. Keegan indicated he had.

Motion By: Guarino
Second By: Amy
Motion: Accept Kevan Keegan as a volunteer firefighter
Discussion: None
Vote: Passed unanimously

President McMullen welcomed Mr. Keegan to the Department.

e. Discussion / Action – Sale of 1994 Model 9 (AC Stiles)

AC Stiles reported that he had received an offer for the 1994 Model 9 surplus engine from Randy Dunn, who had heard about it from Nate Kane, one of our prior volunteer firefighters. Mr. Dunn offered \$5,000, plus reimbursement of the cost of batteries to get it running; otherwise, the offer, was "as is".

Motion By: Guarino
Second By: Amy
Motion: Approve sale of 1994 Model 9 to Randy Dunn for \$5,000.00, plus reimbursement of cost of batteries; otherwise, sale is "as is"
Discussion: None
Vote: Passed unanimously

f. Discussion / Action – Standing Committees – Reports

i. Budget and Benefits Committee – Yeager, Guarino

1. Discussion / Action – Adopt 2022-2023 Budget

Commissioner Yeager reported that the Budget and Benefits Committee had met the prior evening regarding the draft budget. Commissioner Yeager commended Chief Rita for the many hours she spends on preparation of the budget each year and for her guidance in the process. The remaining Board members also offered their appreciation.

The Committee recommends approving the draft budget as presented.

Motion By: Guarino
Second By: Yeager
Motion: Approve FY 2022-2023 budget as presented: \$517,080 total financing uses
Discussion: None
Vote: Passed unanimously

ii. Personnel Committee – Amy, Yeager

There was no meeting. However, Chief Rita reported that Lieutenant Latour had resigned, with his last day having been the prior Saturday. Chief Rita had advised the Personnel Committee members of the resignation and the steps being taken to find a replacement.

President McMullen asked about the candidate from the list, Anthony Brown. Chief Rita reported that Mr. Brown had been offered the position but declined it for monetary reasons as his current position was now slated to continue until the middle of next year and he needed the extra benefits.

Chief Rita reported that staff had begun advertising and would keep the Committee and Board advised regarding the search.

iii. District Funding and Development Committee - Guarino, Amy

No meeting; no report.

iv. Lillard Hall Committee – Amy, Guarino

1. Discussion / Action – Approve June 2, 2022 minutes (Commissioner Amy)

Motion By: Guarino
Second By: Amy
Motion: Approve June 2, 2022, committee minutes as presented
Discussion: None
Vote: Passed unanimously

2. Discussion / Action – Alter Hall Agreement language to amend Meeting Fees to \$50 per 2-hour block and add a \$200 deposit for meetings (Commissioner Amy)

Motion By: Amy
Second By: Guarino
Motion: Approve changes to the Hall Agreement language as outlined in the draft presented
Discussion: None

Vote: Passed unanimously

g. Discussion / Action – Ad Hoc Committee Reports

i. LAFCO – Guarino, Yeager

The committee met to review the draft LAFCO report as it pertained to West Plainfield Fire Protection District. The Committee members had only a few changes to the draft, which Chief Rita was instructed to pass on to Christine Crawford at LAFCO. Chief Rita confirmed she had passed them on to Ms. Crawford. Chief Rita also reported that the entire draft MSR is scheduled to be presented to the LAFCO Board on June 30, 2022, at 9:00 AM. That meeting will be in person and have a Zoom component, as well. Chief Rita encouraged everyone to attend if possible.

ii. Solar – Guarino, McMullen

No meeting; no report. Chief Rita updated the Board on the status of getting quotes: at least one remains outstanding.

iii. Inspection Fees – Yeager, Amy

No meeting. Chair Yeager asked about staff members as he was having trouble getting a date. Chief Rita indicated that BC Wilson and Chief Stiles should be sufficient staff members at the meeting.

h. Discussion / Action – Liaison Reports

i. Fire Prevention / Investigation – McMullen

Nothing to report.

ii. Training – Yeager

Nothing to report.

iii. Large Equipment / Facilities – McMullen

Nothing to report.

iv. IHS – McMullen

Chief Rita reported that the opening date had been pushed out again and that BC Wilson was working with Commissioner McMullen to get training set up for those staff members that need it to ensure we perform our inspections correctly.

6. Fire Chief’s Report (Chief Rita)

Nothing to report that had not already been reported.

7. Battalion Chief’s Report (BC Wilson)

BC Wilson was not present; but had provided his written report. There was discussion about the fire at Three Palms Nursery. Commissioner Amy noted that there was nothing in the report regarding that fire; that incident, along with several others, were skipped over. Chief Rita will investigate as to why. Commissioner Amy asked that an updated report be provided. AC Stiles provided information about the Three Palms fire, including the status of the fire investigation.

Commissioner Yeager suggested that perhaps the Board needs to meet with UC Davis about better management of the property to the South of the incident that started at Three Palms, at a minimum. He cited several training burns in that area that had also created problems for the Department and the residents surrounding the property. AC Stiles suggested there were different recommendations that could be made that shouldn’t impact the UC programs on those parcels.

President McMullen created an ad hoc committee to review the situation and meet with UC representatives regarding the prevention concerns surrounding those parcels: Commissioners Yeager (chair) and Guarino, with AC Stiles (staff).

AC Stiles left the meeting.

8. Fire Fighter’s Association Report (Jon Lee)

President Lee reported that:

- the Association has received several large donations: Three Palms, Corcoran family (x2), and Animal Care Clinic (owned by a resident on Creeksedge Road)
- the Beer Booth is still on, with Captains Fish and Bravo administering it
- the Association has agreed to pay for the Department’s G-email accounts for the next year (Google has done away with our free subscription); a savings of up to \$1,200 to the District
- the Association is also looking into purchasing a commercial-grade ice machine

9. Clerk’s Report (Interim Clerk Rita)

d. Discussion / Action – West Plainfield Fire Protection District Bill Review / Approval

Motion By: Guarino

Second By: Yeager

Motion: Approve payment of bills as presented (total amount of \$10,405.02)

Discussion: Commissioner Amy had a question about the CalFire invoices; Chief Rita explained those amounts had been reimbursed to us already by those who were receiving the certificates as a result of classes taught by AC Stiles
Vote: Passed unanimously

e. Approval of May 17, 2022 Board Meeting Minutes (Interim Clerk Rita)

Motion By: Amy
Second By: Yeager
Motion: Approve minutes of the May 17, 2022, Board meeting, as presented
Discussion: None
Vote: Passed unanimously

Interim Clerk Rita reported that she had begun posting the job flyer for the Clerk position. She will continue to find places to post it.

10. Open Forum

Nothing

11. Next regular Board meeting on July 19, 2022, unless another date is agreed upon

Next regular Board meeting confirmed for July 19, 2022.

12. Meeting Adjourned (President McMullen)

Motion By: Guarino
Second By: Yeager
Motion: Adjourn the meeting
Discussion: None
Vote: Passed unanimously

Meeting adjourned.

Approved: _____

President James McMullen

Interim Board Clerk Cherie Rita