



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**MINUTES - STANDING COMMITTEE – LILLARD HALL – MEETING
May 15, 2024, at 10:15 AM**

Held:
Lillard Hall
24901 County Road 95
Davis, CA 95616

1. Call the Meeting to Order (Chair Amy)

Meeting called to order by Chair Amy at 10:18 AM.

Present were:

Commissioners: Emily Amy
Warren Roos
Staff: Hall Manager Ned Sykes

2. Public Comment

NONE.

3. Discussion / Action - Kitchen Remodel Progress Report (Hall Manager Sykes)

Manager Sykes reported that the total cost is about \$21,000. Balance owing is about \$17,000, Commissioner Amy calculated that will be about 29 months to have it paid off. Manager Sykes says it should be completed within a week. Waiting for A/B switch for electric panel.

4. Discussion / Action - Capital Improvements Update (Chair Amy)

Installation of emergency exit lights has been completed. Discussed other items in need of maintenance, roof, water leak under door, painting etc. No action on any of those items this month.

5. Discussion / Action - Restroom Remodel (All)

The group discussed possible funding options for the restroom. A fund raiser option topped the list to start. All will think about the fund raiser and come back next month with more details, including will need to select date, what to include, etc.

6. Discussion / Action – Lillard Hall draft Budget FYE 2025 (Chair Amy and Manager Sykes)

Hall manager Skyes did not realize he needed to start the draft. Commissioners Roos & Amy gave an idea about what needed to be included. Hall manager Sykes to draft and send to committee members to review.

7. Discussion / Action – Maintenance (Chair Amy)

- a. Water intrusion SW corner of building was discussed. Determined likely cause is downspout from roof. Manager Sykes will check door seals etc., but large amount of water likely the culprit. Can not divert downspout water without blocking the path around the building.
- b. Manager Sykes thought tables needed a good cleaning/power washing and maintenance. Commissioner Amy indicated that should be a once-a-year maintenance item.
- c. Manager Sykes indicated the bar needs some maintenance/painting. Commissioners Roos & Amy suggested reaching out to the fire fighters to see if they had someone that could do it.

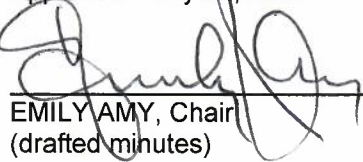
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- d. Hall Manager Sykes also thought the interior should be painted. No Action at this time on that maintenance item.
8. **Discussion / Action – Rental Updates (Hall Manager Sykes)**
The query about the rainy Saturday rental did not follow through. Manager Sykes is meeting potential renter to show the building this week.
9. **Open Forum – Other Hall Business (Chair Amy)**
None
10. **Calendar (Chair Amy)**
 - a. **The next Lillard Hall Committee meeting to be determined**
The next Lillard Hall Committee meeting is scheduled for June 12, 2024, at 10:15 AM.
11. **Adjourn Meeting (Chair Amy)**
Chair Amy adjourned the meeting at 11:11 AM.

Approved: May 21, 2024



EMILY AMY, Chair
(drafted minutes)



CHERIE RITA, Interim Board Clerk
(signed October 23, 2024)