



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING
April 16, 2024, at 7:00 PM

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President McMullen)
 - a. Introduce New Board Member John Lindsey (President McMullen)
 - b. Roll Call and Establish Quorum (Interim Clerk Rita)
2. Public Comment
3. Lillard Hall Manager Report
4. Weed Abatement Report (Firefighter Lee)
5. Old Business
 - a. Discussion / Action – Withdraw from Take Command Services Agreement (Chief Rita)
 - b. Discussion / Action – Adopt Revised Policy 1201 – Meetings (Commissioner Amy)
6. New Business
 - a. Discussion / Action – Medical and Other Health Evaluations (Commissioner Amy and Chief Rita)
 - b. Discussion / Action – QSEHRA Benefits After Separation - Roll Over to Retiree HRA or Pay Out Balance (Chief Rita)
 - c. Discussion / Action – Enter Into Contract With SCI Consulting for Levy Administration Services (Chief Rita)
 - d. Discussion / Action – Adopt Policies and Position Description (Chief Rita)
 - i. Position Description – Historian (Attachment to Policy 1003 – Position Descriptions) (new)
 - ii. Policy 210 – Annual Planning Calendar (new)
 - iii. Policy 1300 – Accounting General (new)
 - iv. Policy 1302 – Budget Preparation (new)

- v. Policy 1303 – Budget Adoption (new)
 - vi. Policy 1301 – Fund Balances and Reserves (new)
- 7. Assistant Chief’s Report (Assistant Chief Stiles)
 - a. E330 Repairs
- 8. Fire Chief’s Report (Chief Rita)
 - a. Staffing
 - b. Liability Claim Update
 - c. Recognition of Retired Commissioners Guarino and Yeager
 - d. Other Items Not Otherwise Addressed Elsewhere During Meeting
- 9. Fire Fighter’s Association Report (President Lee)
- 10. Clerk’s Report (Interim Board Clerk)
 - a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Ratification
 - b. Discussion / Action - Approval of March 19, 2024, Regular Board Meeting Minutes
- 11. Open Forum
- 12. Next regular Board meeting on May 21, 2024, unless another date is agreed upon
- 13. Meeting Adjourned (President McMullen)