



West Plainfield Fire Protection District
24901 County Road 95, Davis, CA 95616 (530) 756-0212

**BOARD OF COMMISSIONERS – REGULAR MEETING
AUGUST 15, 2023 at 7:00 PM**

To be Held in Person at Lillard Hall
24905 County Road 95
Davis, CA 95616

To be Held by Zoom: <https://us06web.zoom.us/j/98831083439>
One tap mobile – +16699006833,98831083439#
Dial by your location – (669) 900-6833 US (San Jose)
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President McMullen)
2. Public Comment
3. Old Business
 - a. Update – Weed Abatement (Chief Rita)
 - b. Update – Yolo County Fire Sustainability Committee (AC Stiles)
4. Lillard Hall
 - a. Manager Report (Hall Manager Sykes)
5. New Business
 - a. Discussion / Action – Volunteer Applications (Chief Rita)
 - b. Discussion / Action – Standing Committees – Reports
 - i. Personnel Committee – **Amy**, Yeager
 - ii. District Funding and Development Committee – **Yeager**, Stiles
 - iii. Lillard Hall Committee – **Amy**, Roos
 - iv. Budget and Benefits Committee – **Stiles**, Roos
 - c. Discussion / Action – Ad Hoc Committees – Reports
 - i. LAFCO – **Yeager**, Roos
 - ii. Solar – **Stiles**, Roos
 - d. Discussion / Action – Liaison Reports
 - i. Fire Prevention / Investigation – McMullen
 - ii. Training – Yeager
 - iii. Large Equipment / Facilities – McMullen
 1. Discussion / Action – Staff Recommended Changes to Fleet

- e. Discussion / Action – Authorize QSEHRA Benefits (Chief Rita)
 - i. Discussion / Action – Approve Monthly Contribution Amount (staff recommends \$400.00 per month)
 - ii. Discussion / Action – Approval Roll-Over of Remaining QSHERA Balance to Retiree HRA Account on Employee Separation
 - iii. Discussion / Action - Enter into Service Agreement with Take Command for Administration of QSEHRA
 - f. Discussion / Action – Adopt Policies (Chief Rita)
 - i. Policy 212 – Purchase Card
 - ii. Policy 300 – Incident Management (replaces SOP – ICS – Prior Directives)
 - iii. Policy 302 – Fire Ground Accountability (replaces Section 515)
 - iv. Policy 303 – Rapid Intervention Two-In Two-Out (replaces Sections 525, 530 and 535)
 - v. Policy 316 – Safely Surrendered Baby Law (new)
 - vi. Policy 317 – Abandoned Infants (new)
 - vii. Policy 800 – Records Management (new)
 - viii. Policy 1000 – Recruitment and Selection of Fire Suppression Personnel (new)
 - ix. Policy 1003 – Position Descriptions (new)
 - x. Policy 1003 – Position Descriptions - Attachment – Firefighter Position and Classifications (replaces all Firefighter Positions and Classifications)
 - g. Discussion / Action – Procedure Approval and Adoption by Fire Chief and Assistant Chief of Operations (Chief Rita)
 - h. Discussion / Action – Adopt Resolution 23-007 - A Resolution Approving Department of Forestry and Fire Protection Agreement # 7GF23126 (Chief Rita)
 - i. Discussion / Action - Initiative #21-0042A1 (aka #1935) on November 2024 Ballot (Chief Rita and AC Stiles)
 - i. Discussion
 - ii. Action – Adopt Resolution 23-008 – A Resolution to Oppose Initiative 21-0042A1
 - j. Discussion / Action – Authorization to Hire 3 Firefighters (Chief Rita)
- 6. Fire Chief’s Report (Chief Rita)
 - 7. Fire Fighter’s Association Report (President Jon Lee)
 - 8. Clerk’s Report (Board Clerk Hall)

Agenda – Board Meeting – Regular

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- a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Approval
 - b. Discussion / Action - Approval of July 18, 2023, Regular Board Meeting Minutes
9. Open Forum
10. Next regular Board meeting on September 19, 2023, unless another date is agreed upon
11. Meeting Adjourned (President McMullen)