

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

Minutes – September 20, 2016 West Plainfield Fire Protection District Board of Commissioners

1. CALL TO ORDER

The meeting was called to order at 7:05 pm by Chair Beoshanz. Present were:

Commissioners: Commissioners Beoshanz, Yeager, Guarino and Hjerpe
Staff: Chief Cherie Rita, Battalion Chief Bill Heins and Volunteer Association
President Patrick Fish
Absent: Commissioner McMullen

2. PUBLIC COMMENT

Battalion Chief Heins introduced the new Volunteer Firefighter Steve Wilner. Mr. Wilner lives within the District and is home during the days.

3. FINANCIALS

a. Approve Payment of Bills

Motion by: Commissioner Yeager
2nd: Commissioner Guarino

To approve payment of all bills totaling \$1706.26.

Passed: Unanimously

b. Financial Reports

Chief Rita stated that she had requested from the County Reports through the end of September which were handed out. She stated that we have not been able to run them ourselves through the system but are still working on it. Still a work in progress. No action needed.

4. NEW BUSINESS

a. Bureau of Indian Health Services (BIHS) Liaison Report

Battalion Chief Heins stated that we had received a letter stating that they are tentatively scheduled to open in 2017. He had looked at the other facility in Hemet to see if he could gain any information on statistics regarding calls to the facility and there is no statistical data as of now. Liaison McMullen was not present.

b. Yolo County Auditor's Authorization Form – WPF Member Authorization As agreed to leave it the same as last year.

Motion by: Commissioner Guarino

2nd: Commissioner Yeager

To maintain the old form with the addition of BC Heins with the same authorization as Chief Rita minus columns 2 & 3.

Passed: Unanimously

- c. Approval Personnel Evaluation of Mike Medina – Closed Session if Requested. Moved to next meeting Mike Medina has not signed yet.
- c. Approval of One Time Salary Augmentation Mike Medina. Moved to next meeting.

5. OLD BUSINESS

- a. Animal Rescue Training Update
No Meeting. BC Heins working on bullet list of topics for the next Board of Commissioners Meeting.
- b. LAFCO Update
Chief Rita stated that a LAFCO representative attended the Chiefs meeting and will attend at the next meeting to look at the reports.
- c. Weed Abatement Update
Battalion Chief Heins stated that letters have been sent out and has seen some changes on properties. He also stated that the current weed abatement ordinance needs to be updated.
- d. Insurance Update
Chief Rita stated that Atwood Insurance sent a renewal for members on coverage. Chief Rita feels we are covered under YCPARMIA. The Board asked that Chief Rita look at the coverage with YCPARMIA and if they are the same or better we can let the current coverage lapse.
- e. Proposition 172 Funds Update
Chief Rita informed the Board that the budget passed at the county and she is getting dates to meet with the supervisors and will request to allocate funds to fire. So far all requests have been denied for other fire departments.
- f. BC Position Update
No meeting no report. Moved to next meeting.
- g. Selection of Committee for Evaluation & Selection of SCBA
BC Heins stated that Scott's was evaluated as the best product. There are negotiations to see what pricing we can get through Scott.

Scott may be willing to buy back our old ones for credit on new news. BC Heins stated he should know by next meeting what the cost would be to our department. We need to replace 16.

- h. Pavement at Lillard Hall
BC Heins stated that he had received three (3) bids with all the same scope of work. It was noted that Diamond D did not add drainage. BC Heins stated that he would request a rewrite of the bid for the next meeting to add drainage replacement.

Motion by: Commissioner Guarino
2nd: Commissioner Yeager

To request Diamond D to give a new bid adding cost for drainage.

Passed: Unanimously

6. CHIEF'S REPORT

Chief Rita informed the Board that the Association held a meeting and appointed Patrick Fish as the new President. She also stated that the date for the Christmas Dinner would be December 18th.

7. BATTALION CHIEF'S REPORT

Battalion Chief Heins updated the board:

- Airport inspections are in process. 2 sets of hangers have been completed with 2 sets that still need to be inspected. Working with the hanger owners that are not set up yet to schedule dates. Currently using paper reports and then adding into the Software Reporting Program so we have them electronically.
- Finished Worker's Compensation audit.
- E30 is back in service.
- Scheduling a meeting on the Training Program with the Training Liaison.
- SCBA testing started

8. COMMITTEE REPORTS

a. Standing Committees

- i. Benefits Committee – no meeting, no report
- ii. Budget Committee – no meeting, no report
- iii. Personnel Committee – no meeting, no report

b. Ad Hoc

- i. Lillard Hall Committee – no meeting, no report
- ii. Policy Review Committee – no meeting, no report
- iii. Extended Coverage/Sleeper Program Committee – no meeting, no report
- iv. Emergency Response Committee – no meeting, no report

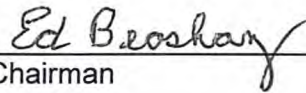
9. TRAINING LIASION REPORT

No Report.

16. **CALENDAR**

The next Board of Commissioners meeting was confirmed for February 16, 2016 at 7:00pm.

Meeting adjourned at 8:20pm.


Chairman


Secretary