



**West Plainfield Fire Protection District**  
24901 County Road 95, Davis, CA 95616 (530) 756-0212

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**BOARD OF COMMISSIONERS – REGULAR MEETING**  
**July 19, 2022 at 7:00 PM**

To be Held  
24905 County Road 95, Lillard Hall  
Davis, CA 95616

Held also via Zoom

Join Zoom Meeting

<https://us06web.zoom.us/j/98831083439>

One tap mobile – +16699006833,,98831083439#  
Dial by your location – (669) 900-6833 US (San Jose)  
Meeting ID: 988 3108 3439

1. Call the Meeting to Order and Establish Quorum (President McMullen)
2. Public Comment
3. Recognize Retired Commissioners Ed Beoshanz and Charles Hjerpe (President McMullen)
4. Presentation by Tanya Meyer, Yolo County Fire Safe Council
5. Old Business
  - a. Update - Weed Abatement (BC Wilson)
  - b. Update – Yolo County Fire Sustainability Committee (AC Stiles)
6. Lillard Hall
  - a. Manager Report (Hall Manager Gonzalez)
7. New Business
  - a. Discussion / Action - Volunteer Applications (BC Wilson) - **NONE**
  - b. Approval of FY 2022-2023 Special Districts Authorization Form (Chief Rita)
  - c. Discussion / Action – Standing Committees – Reports
    - i. Budget and Benefits Committee – **Yeager**, Guarino
    - ii. Personnel Committee – **Amy**, Yeager
    - iii. District Funding and Development Committee - **Guarino**, Amy
    - iv. Lillard Hall Committee – **Amy**, Guarino

d. Discussion / Action – Ad Hoc Committee Reports

i. LAFCO – **Guarino**, Yeager

ii. Solar – **Guarino**, McMullen

iii. Inspection Fees – **Yeager**, Amy

1. Approval of July 13, 2022 Meeting Minutes

2. Action / Discussion on Committee Recommendations

a. Take the next steps to adopt a re-inspection fee of \$200 per re-inspection

b. Prior to the first inspection, send an educational / heads-up letter to the business which includes, but is not limited to:

i. A checklist of items to be inspected

ii. Window of time during which the initial inspection will occur, with instructions to contact the station if that timeframe won't work for the business

iii. Statement that initial inspection is at no charge, but that each re-inspection, if any, will be charged at \$200

c. Allow 14 days for corrections, except those that pose an immediate threat to life

d. Adopt policy that District will not charge on first re-inspection if such re-inspection is due to the need to correct an item noted, but not on the checklist

e. Adopt policy that allows for alternate methods to prove corrections: receipt copies with photos, etc.

f. Investigate using the same company as Willow Oak does to do our collections; maybe even add vehicle accident fees, later

g. Limit inspections to licensed businesses that allow public access or have fire hazards (fuel storage, hay processing, etc.)

h. Consider permit fees: fuel storage, plan review, sprinkler inspections, assembly, etc.

e. Discussion / Action – Liaison Reports

i. Fire Prevention / Investigation – McMullen

ii. Training – Yeager

iii. Large Equipment / Facilities – McMullen

iv. IHS - McMullen

8. Fire Chief's Report (Chief Rita)

9. Battalion Chief's Report (BC Wilson)
10. Fire Fighter's Association Report (President Jon Lee)
11. Clerk's Report (Interim Clerk Rita)
  - a. Discussion / Action – West Plainfield Fire Protection District Bill Review / Approval
  - b. Approval of June 21, 2022 Board Meeting Minutes (Interim Clerk Rita)
12. Open Forum
13. Next regular Board meeting on August 16, 2022, unless another date is agreed upon
14. Meeting Adjourned (President McMullen)