

WEST PLAINFIELD FIRE PROTECTION DISTRICT
Operations and Procedures Manual

DIVISION 700
Rank / Job Descriptions

EFFECTIVE DATE
03/20/2006

Section 730
Fire Engineer

REVISION DATE
DRAFT 01/18/18

730.01 DEFINITION AND QUALIFICATIONS

This is a Member who:

- Has promoted to Fire Engineer rank;
- Continues to meet Firefighter qualifications;
- Has and maintains a valid California firefighter's restricted driver's license (at a minimum);
- Maintains certification in CPR, Basic First Aid, and AED use (at a minimum);
- Performs all assigned duties competently and professionally; and
- Has (1) attended 100% of the regular Monday night drills and of the mandatory training and/or attained 100% of the knowledge presented at all missed regular Monday night and/or mandatory drills, and (2) successfully demonstrated the skills presented at all regular Monday night drills. Special consideration may be given to Members whose regular jobs preclude their attendance at regular Monday night drills at the recommendation of the Training Officer and upon approval of the Fire Chief.

730.01 CHARACTERISTICS AND DUTIES

The Fire Engineer is fully qualified to operate any apparatus, vehicle and/or equipment, in addition to performing all normal emergency response duties and to perform basic maintenance and trouble-shooting.

The Fire Engineer:

- Drives fire apparatus to the scene of an emergency, positions apparatus, and places apparatus in operation as directed.
- Operates engines by laying hose, positioning water monitors, and monitoring hydraulic conditions, directs engine hook-up and sets up and adjusts controls to ensure proper water flow,
- Operates rescue and other specialized apparatus as may be required.
- Operates various auxiliary equipment such as lights and power during night-time emergency response.
- Sets up ladders, uses hand and power tools to obtain entry to buildings, frees trapped accident victims, shuts off utilities, and provides ventilation.
- Participates in clean-up, salvage and overhaul operations; cleans, services and ensures operational readiness of fire vehicles, apparatus, hoses and equipment; and assists with the maintenance of station and facilities.
- Performs basic trouble-shooting and provides minor repairs to apparatus and equipment.
- Participates in various staff support assignments including but not limited to: fire prevention, inspection of commercial and residential property, training and skills improvement; maintenance of inventory records; scheduled inspections of department equipment and apparatus; and fire investigations.
- Assists in the instruction and/or supervision of FF Trainees and/or Probationary Firefighters, as assigned.

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- Works with the community in a variety of educational, public relations and service programs.
- Consistently demonstrates the highest level of customer service during emergency and routine situations.
- Performs all duties and responsibilities in a safe and responsible manner.

The Fire Engineer shall possess knowledge of:

- Principles and practices of fire suppression, rescue, hazardous materials response and fire prevention.
- Principles and practices of emergency medical care at the basic life support level.
- Geographical layout of the area, location of various fire suppression utilities, and types of building construction in the community.
- Ability to drive large apparatus in a safe manner, including responding to emergency scenes in a reasonable response time.
- Knowledge of hydraulics, fire streams, fixed water systems, and fixed fire protection systems.
- Knowledge of mechanical principles including basic apparatus maintenance, pump maintenance, pumping operations, and the equipment use and operations.
- Ability to utilize apparatus efficiently during pumping operations, maintain constant water supply and solving operational problems as they occur.

730.03 EDUCATION

The Fire Engineer:

- Is expected to have successfully completed the following California State Fire Training (or equivalent) classes:
 - o Driver/Operator 1A (NOTE: this class may be waived by the Fire Chief)
 - o Driver/Operator 1B
- Is expected to continue his or her education in IFSTA Essentials, as well as to seek additional information in areas he or she is not comfortable with;
- Is encouraged to seek additional training through the Training Officer, whom may assign the Fire Engineer a training mentor, or whom may detail a specific continuing education program to help develop additional skills;
- Is encouraged to take advantage of training outside the Department. The Member may be eligible for reimbursement of cost for such training. NOTE: Any Member seeking reimbursement of cost for outside training must get permission PRIOR TO ATTENDING the training and must provide proof of successful completion of the training; without prior approval from the Chief, reimbursement will be denied.

730.04 EVALUATION

At six (6) months from the date the Member achieved Fire Engineer status, the Member is expected to meet with his or her assigned Captain and the Assistant Chiefs for a job performance review. Thereafter,

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the Member is expected to meet with his or her assigned Captain and Assistant Chiefs for an annual job performance review.

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05/10/2012

Section 740
Fire Lieutenant

REVISION DATE
DRAFT 01/18/18

740.01 DEFINITION AND QUALIFICATIONS

This is a Member who:

- Has been appointed to the rank of Fire Lieutenant;
- Has a minimum of three (3) continuous years in the fire service as a member of an organized fire department or fire agency;
- Has successfully performed those skills outlined in the "WPFD Trainee I Probationary FF Sign-Off Check Sheet" (Appendix 710.04b);
- Is in good mental and physical health;
- Has agreed, by his or her signature, to the terms outlined in the Memorandum of Understanding - Volunteer Firefighter (Appendix 710.01);
- Conducts him/herself in a socially acceptable, cooperative manner;
- Is able to receive, comprehend, and carry out directions;
- Has and maintains a valid California firefighter's restricted driver's license (at a minimum);
- Maintains current certifications and training as required by law for firefighters, including, but not limited to, advanced first aid and CPR/AED, hazardous materials training and refreshers, SIDS awareness training and refreshers, and blood-borne and airborne pathogens training and refreshers (EMT certification required for career staff);
- Performs all assigned duties competently and professionally; and
- Has (1) attended 100% of the regular Monday night drills and mandatory trainings and/or attained 100% of the knowledge presented at all regular Monday night and/or mandatory trainings, and (2) successfully demonstrated the skills practiced at all regular Monday night drills and mandatory trainings. Special consideration may be given to Members whose circumstances preclude their attendance at regular Monday night drills upon approval of the Fire Chief, who shall first consult with the Training Officer.

740.02 CHARACTERISTICS AND DUTIES

The Fire Lieutenant must show ability to lead, be able to instruct other Members, be considered highly competent, and respond to requests for service and, if necessary, fill the position of Incident Commander, until relieved of such responsibility.

The Fire Lieutenant shall have knowledge of:

- Modern firefighting and rescue principals, practices, techniques and procedures, especially as they relate to the District's target hazards.
- Command and control principals.
- Proper operation and maintenance of the various types of fire apparatus and fire, medical and rescue equipment.
- Operating policies and procedures of the West Plainfield Fire Department. Applicable fire safety inspections.
- Building construction for fire protection.

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Section 740
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- Basic budget development and administration.

The Fire Lieutenant shall have the following skills:

- Leadership.
- Command and control.
- Supervisory.
- Critical thinking.
- Report development.
- Computer use.

The Fire Lieutenant shall have the ability to:

- Properly operate, deploy and/or maintain fire apparatus, equipment, tools, devices, and facilities.
- Act calmly and quickly in emergency situations, effectively directing firefighting and other emergency operations until relieved by a superior officer.
- Work cooperatively with others.
- Effectively interpret, implement and enforce departmental rules, regulations and policies, as well as other pertinent regulations and policies.
- Communicate clearly and concisely, both orally in writing, prepare and deliver complete and accurate reports.
- Lead and motivate individuals and groups toward successful accomplishment of assigned projects, while maintaining cooperative relationships with superiors, peers, subordinates and, most importantly, district residents and businesses. Assist in budget preparation and administration.
- Assist in the instruction and/or supervision of Members, as assigned.
- Work with the community in a variety of educational, public information and service programs.
- Consistently demonstrate the highest level of customer service during emergency and routine situations.
- Perform all duties and responsibilities in a safe and responsible manner.

740.03 EDUCATION

The Fire Lieutenant:

- Is expected to have successfully completed the following California State Fire Training (or equivalent) classes:
 - Volunteer Firefighter
 - Driver/Operator 1A (NOTE: this class may be waived by the Fire Chief)
 - Driver/Operator 1B
 - Command 1A OR equivalent experience
- Shall continue his or her education in command-level classes;

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- Shall seek additional training through the Training Officer, who may assign the Fire Lieutenant a mentor, or who detail a specific training program to assist in development of additional skills;
- Is encouraged to obtain and maintain certification as an EMT;
- Is encouraged to take advantage of training outside the Department. The Member may be eligible for reimbursement of cost for such training. NOTE: Any Member seeking reimbursement of cost for outside training must get permission PRIOR TO ATTENDING the training and must provide proof of successful completion of the training; without prior approval from the Chief, reimbursement will be denied.

740.04 EVALUATION

At six (6) months after the date the Member is appointed to the rank of Fire Lieutenant, the Member shall meet with the Assistant Chiefs and supervisory personnel, as appropriate, for a job performance review. Thereafter, the Member shall meet with the Assistant Chiefs and supervisory personnel, as appropriate, for an annual performance review.

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EFFECTIVE DATE
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Section 750
Fire Captain

REVISION DATE
NONE

750.01 DEFINITIONS AND QUALIFICATIONS

Fire Captain may be a career or a volunteer position. This is a Member who:

- Has promoted to Fire Captain rank;
- Continues to meet Firefighter qualifications;
- Meets/ continues to meet Lieutenant qualifications;
- Has and maintains a valid California firefighter's restricted driver's license (at a minimum);
- Maintains certification in CPR, Basic First Aid, and AED use (at a minimum);
- Shows an ability to lead or instruct;
- Performs all assigned duties competently and professionally; and
- Has (1) attained 100% of the knowledge presented at all regular Monday night and/or mandatory drills, and (2) competently demonstrated the WPFD Basic FF Training/Competency Skills (Appendix 710.04b).

750.02 CHARACTERISTICS AND DUTIES

This position would be filled by personnel recognized to have an exceptional knowledge of modern techniques, methods and approaches to all emergency responder situations. This person will have exhibited a willingness to accept responsibility for discharging the duties outlined below in a responsive, mature, and cooperative manner. As such, this person would be looked to by personnel to solve problems.

The Fire Captain will be responsible for fire department operations in cooperation with the Chief and the Assistant Chiefs; will be responsible for planning and supervising subordinate personnel engaged in training, station and equipment maintenance, fire prevention, and personnel safety; and will direct medical, accident, and fire-fighting activities until relieved by a superior officer.

This is a member who has knowledge of:

- Modern fire suppression, fire prevention, and fire service administration principles, methods, practices, and techniques;
- Sound principles and practices of personnel deployment, supervision, and training;
- Fire apparatus, equipment, tools, devices and facilities and their proper utilization, maintenance, and methods of deployment; and
- Equipment procurement and maintenance.

This member has the ability to:

- Make sound decisions and direct operations at the scene of an alarm in the absence of a superior officer;
- Communicate clearly and concisely, both orally and in writing;
- Establish and maintain cooperative working relationships with superiors, peers, subordinates, district residents cooperating agencies and businesses; and
- Effectively interpret, implement, and enforce provisions of federal and state laws, county and departmental rules, regulations and policies, and all other pertinent regulations and policies.

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Section 750
Fire Captain

REVISION DATE
NONE

The Fire Captain will:

- Be responsible for and direct all emergency scenes, until relieved by a superior officer;
- Assign subordinate personnel and equipment on-scene, including, but not limited to, placement of equipment for safe, efficient operations, supervision of hose lays, water direction, ladder placement, building ventilation, and salvage, overhaul, and cleanup operations;
- Direct and assist in fire-fighting and life-saving procedures;
- Be responsible for assigned personnel, apparatus, and equipment.
- Ensure the readiness of the apparatus, as assigned.
- Ensure all equipment is returned to its proper place and serviced after all operations, including ancillary equipment such as resuscitators, SCBA, etc.;
- In cooperation with other officers, plan and conduct personnel training;
- Actively participate in maintaining the manual of standard operating procedures;
- Instill and insure an attitude of safety consciousness;
- Maintain all proper response records and reports are completed within timelines specified by the Fire Chief; and
- Participate in fire prevention inspections and response planning.

750.03 TRAINING REQUIREMENTS / CERTIFICATIONS

A volunteer Fire Captain shall be encouraged to be a certified EMT; the career Fire Captain shall be a certified EMT. All Fire Captains shall be certified in hazardous materials response to the first responder operations level.

The Fire Captain shall be proficient and knowledgeable in:

- Multi-discipline command;
- Fire cause and determination;
- Prevention;
- Hazardous materials response;
- Wildland firefighting techniques;
- Departmental response protocols; and
- Applicable federal, state, county, and departmental laws, standards, and regulations.

The Fire Captain is encouraged to continue to expand their knowledge in the areas of fire ground operations, instruction, and public education.

750.04 EVALUATION

Annually, the Fire Captain will be evaluated by the Assistant Chiefs for proficiency in the above-described characteristics, duties, and training / certification requirements. Lack of proficiency or required training / certifications may result in disciplinary action.

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Section 765
Fire Battalion Chief - Volunteer

REVISION DATE
NONE

765.01 DEFINITIONS AND QUALIFICATIONS

This is a Member who:

- Has promoted to Fire Battalion Chief - Volunteer rank;
- Continues to meet Firefighter qualifications;
- Meets / continues to meet Fire Captain qualifications;
- Has and maintains a valid California firefighter's restricted driver's license (at a minimum);
- Maintains certification in CPR, First Aid, and AED use (at a minimum);
- Shows an ability to lead or instruct;
- Performs all assigned duties competently and professionally; and
- Has (1) attained 100% of the knowledge presented at all regular Monday night and/or mandatory drills, and (2) competently demonstrated the WPFD Basic FF Training/Competency Skills (Appendix 710.04b).

765.02 TYPICAL TASKS

The Fire Battalion Chief may not perform all these tasks and/or may perform similar related tasks not listed here, as assigned:

- Ensures that proper firefighting, prevention and equipment maintenance techniques are adhered to.
- Conducts / manages inspections, including, but not limited to, equipment, pre-fire planning, and fire origin investigations, as necessary.
- Maintains clear, timely, and accurate communications between members so that fire protection and support activities are coordinated and fire control objectives achieved.
- Identifies ways to improve and streamline fire suppression, company inspection, training, equipment maintenance, tactics and programs including the cost and benefit of possible improvements.
- Identifies and assesses problems impacting the effectiveness of fire service delivery and takes corrective action in consultation with the Fire Chief and Assistant Fire Chiefs.
- Plans, directs, manages and coordinates the work of volunteer members as appropriate.
- Projects a positive image to individuals and groups as a professional, competent and responsive manager. Communicates effectively and openly with different individuals and groups.
- Keeps abreast of fire suppression and prevention problems and hazards within the District and exercises initiative in finding workable solutions to these problems.

765.03 MINIMUM KNOWLEDGE, ABILITIES AND SKILLS

The Fire Battalion Chief – Volunteer shall have:

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Section 765
Fire Battalion Chief - Volunteer

REVISION DATE
NONE

Knowledge of:

- Problems, issues, philosophies, principles and tactics associated with firefighting, fire prevention, inspection and equipment maintenance;
- Modern management, planning, organization, motivation, budgeting and communication techniques;
- District policies and regulations;
- Relevant laws, ordinances, codes and court decisions that affect fire protection;
- District geography;
- Major fire hazards; and
- Water supply systems.

Ability to:

- Manage the technical aspects of various fire suppression, prevention and training activities; and
- Quickly analyze emergency situations and direct the proper course of action.

Skill in:

- Performance evaluation and employee development;
- Written and oral communications;
- Interpersonal relations; and
- Fire protection operations and administrative / management systems.

765.04 LICENSES AND CERTIFICATES

Have and maintain:

- Possession of a valid California Driver's License with firefighter endorsement (within one month of appointment); and
- First Aid / CPR for the Professional Rescuer.

The Fire Battalion Chief – Volunteer – is encouraged to have and maintain certification as an EMT.

765.05 TRAINING / EDUCATION AND EXPERIENCE

In addition to four (4) years of fire suppression experience, including two (2) years' experience at the rank of Fire Captain, or higher, and have any of (1) an Associate of Arts Degree, (2) a Bachelor of Arts Degree, or (3) Fire Officer Certification.

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Fire Battalion Chief - Volunteer

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NONE

750.04 EVALUATION

Annually, the Fire Battalion Chief – Volunteer will be evaluated by the Assistant Chiefs for proficiency in the above-described characteristics, duties, and training / certification requirements. Lack of proficiency or required training / certifications may result in disciplinary action.

DRAFT

Income Statement

6223		6223		W.PLAINFIELD FIRE DIST BAL SHT		YOLOCOUNTY	
Account Nbr	Description	Period Amount	Year To Date	Last Year Period	Last Year To Date		
NETFUND/POST	NET FUND BALANCE						
REVENUES	REVENUES						
TAXES	TAXES						
PROPERTY TAX	PROPERTY TAX						
400100-0000	PROP TAXES-CURRENT SECURED	285,318.87-	285,318.87-	0.00		280,781.17-	
400101-0000	PROP TAXES-CURRENT UNSECURED	48,182.94-	48,182.94-	1.41-		35,935.67-	
400111-0000	PROP TAXES-PRIOR UNSECURED	310.96-	347.39-	129.40-		362.38-	
	Total PROPERTY TAX	333,812.77-	333,849.20-	130.81-		317,079.22-	
	Total TAXES	333,812.77-	333,849.20-	130.81-		317,079.22-	
REVUSEMONEY	REVENUE FROM USE OF MONEY AND						
400700-0000	INVESTMENT EARNINGS-POOL	976.16-	2,215.66-	447.92-		892.83-	
400725-0000	RENTS & CONCESSIONS - OTHER	0.00	0.00	0.00		310.00-	
	Total REVENUE FROM USE OF MONE	976.16-	2,215.66-	447.92-		1,202.83-	
INTGOVREVENU	INTERGOVERNMENTAL REVENUES						
STATEREV	STATE REVENUE						
401061-0000	ST-HIGHWAY PROPERTY RENTALS	2.55-	2.55-	0.00		0.00	
401240-0000	ST-HOMEOWNERS PROP TAX RELIEF	748.94-	748.94-	748.49-		748.49-	
	Total STATE REVENUE	751.49-	751.49-	748.49-		748.49-	
	Total INTERGOVERNMENTAL REVENU	751.49-	751.49-	748.49-		748.49-	
CHG FOR SVCS	CHARGES FOR SERVICES						
403610-0000	OTH CHRG FR SVC-FIREFGHTR SVC	0.00	0.00	3,508.13-		3,508.13-	
	Total CHARGES FOR SERVICES	0.00	0.00	3,508.13-		3,508.13-	
MISCREVENUES	MISCELLANEOUS REVENUES						
404117-0000	OTH MISC-INSURANCE PROCEEDS	4,363.31-	8,084.03-	0.00		0.00	
	Total MISCELLANEOUS REVENUES	4,363.31-	8,084.03-	0.00		0.00	
OTHRFINANSRC	OTHER FINANCING SOURCES						
405000-0000	SALE OF CAPTIAL ASSETS	0.00	3,175.00-	0.00		0.00	
	Total OTHER FINANCING SOURCES	0.00	3,175.00-	0.00		0.00	
	Total REVENUES	339,903.73-	348,075.38-	4,835.35-		322,538.67-	
EXPENDITURES	EXPENDITURES						
SALARY&BEN	SALARIES AND EMPLOYEE BENEFITS						
SALARY&WAGES	SALARY AND WAGES						
500100-0000	REGULAR EMPLOYEES	25,694.15	93,086.48	26,416.29		88,901.15	
	Total SALARY AND WAGES	25,694.15	93,086.48	26,416.29		88,901.15	
EMPBENEFITS	EMPLOYEE BENEFITS						
500320-0000	OASDI	1,120.89	4,650.03	1,637.81		5,511.86	
500330-0000	FICA/MEDICARE	262.15	1,087.52	383.04		1,289.08	
500380-0000	UNEMPLOYMENT INSURANCE	154.48	319.57	381.06		613.50	
500390-0000	WORKERS' COMP INSURANCE	0.00	5,000.00	178.28		5,178.28	
	Total EMPLOYEE BENEFITS	1,537.52	11,057.12	2,580.19		12,592.72	
	Total SALARIES AND EMPLOYEE BE	27,231.67	104,143.60	28,996.48		101,493.87	
SERVSUPPLIES	SERVICES AND SUPPLIES						
501010-0000	CLOTHING & PERSONAL SUPPLIES	0.00	53.00	272.44		272.44	
501020-0000	COMMUNICATIONS	58.84	40.73	0.00		411.64	
501040-0000	HOUSEHOLD EXPENSE	1,050.99	2,873.34	775.98		2,448.15	
501051-0000	INSURANCE-PUBLIC LIABILITY	0.00	5,000.00	0.00		5,000.00	
501052-0000	INSURANCE-FIRE & EXTENDED	0.00	818.78	0.00		883.40	
501053-0000	INSURANCE-OTHER	0.00	49.59	0.00		84.23	
501070-0000	MAINTENANCE-EQUIPMENT	1,662.08	4,731.12	630.04		3,630.23	
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	0.00	345.97-	2,390.00		2,709.75	
501080-0000	MED, DENTAL, & LAB SUPPLIES	0.00	1,992.34	0.00		340.50-	
501090-0000	MEMBERSHIPS	0.00	61.00	0.00		2,719.00	

Income Statement

GL293 Date 02/16/18
Time 09:05

Company 1000 - YOLO COUNTY
Income Statement
For Period 6 Through 7 Ending January 31, 2018

USD

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Fiscal Year 2018

6223		6223		W.PLAINFIELD FIRE DIST BAL SHT		YOLOCOUNTY	
Account Nbr	Description	Period Amount	Year To Date	Last Year Period	Last Year To Date		
SERVSUPPLIES	SERVICES AND SUPPLIES						
501100-0000	MISCELLANEOUS EXPENSE	12.85	128.35	19.50	19.50		
501110-0000	OFFICE EXPENSE	57.07-	299.35	433.62	947.24		
501111-0000	OFFICE EXP-POSTAGE	0.00	0.00	0.00	150.00		
501112-0000	OFFICE EXP-PRINTING	0.00	0.00	3.71	200.41		
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	0.00	6.93	0.00	6.29		
501152-0000	PROF & SPEC SVC-INFO TECH SVC	0.00	1,930.35	0.00	5,784.05		
501165-0000	PROF & SPEC SVC-OTHER	145.68	145.68	131.68	131.68		
501190-0000	RENTS AND LEASES - EQUIPMENT	127.64	529.14	419.07	1,066.19		
501205-0000	TRAINING	167.00	2,247.00	865.00	1,001.00		
501210-0000	MINOR EQUIPMENT	351.14	9,956.71-	29.21	545.60		
501249-0000	SPEC DPT EXP-OTHER	0.00	0.00	62.95	87.95		
501250-0000	TRANSPORTATION AND TRAVEL	0.00	544.74-	0.00	830.07		
501251-0000	TRASNP & TRAVEL-FUEL	0.00	0.00	0.00	352.05		
501260-0000	UTILITIES	690.57	958.05	990.98	3,661.07		
	Total SERVICES AND SUPPLIES	4,209.72	11,017.33	7,024.18	32,601.44		
CAPITALASSET	CAPITAL ASSETS						
503070-0000	EQUIPMENT	0.00	1,118.11	13,431.35	13,431.35		
503071-0000	EQUIPMENT-VEHICLE	0.00	46,919.51	0.00	0.00		
	Total CAPITAL ASSETS	0.00	48,037.62	13,431.35	13,431.35		
	Total EXPENDITURES	31,441.39	163,198.55	49,452.01	147,526.66		
	Total NET FUND BALANCE	308,462.34-	184,876.83-	44,616.66	175,012.01-		

Trial Balance

GL291 - Date 02/16/18
Time 09:01

Company 1000 - YOLO COUNTY
Trial Balance
For Period 6 Through 7 Ending January 31, 2018

USD

Base Currency
Amounts
Fiscal Year 2018

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6223 6223 W.PLAINFIELD FIRE DIST BAL SHT

Account Nbr	Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
100000-0000	CASH IN TREASURY	123,446.69	267,887.14	44,947.83	346,386.00
101000-0121	RC-WPF FPD CAP ASSET REPL	137,300.23	12,400.31	70,000.00	79,700.54
101000-0122	RC-WPF FPD ACCRUED LEAVE	21,708.77	463.29		22,172.06
111010-0000	PROP TAX REC-CURR SEC	0.00	285,318.87	142,659.44	142,659.43
111090-0000	PROP TAX REC-CURR SEC SUPPL	2,980.36			2,980.36
181100-0000	BUILDING & IMPROVEMENT	97,149.28			97,149.28
181200-0000	IMPRV OTHR THAN BLDG	27,567.00			27,567.00
181400-0000	EQUIPMENT	784,699.30			784,699.30
182100-0000	ACCUM. DEP-BLDG & IMPRV	87,224.83-			87,224.83-
182200-0000	ACCUM. DEP- IMPRV OTHR THAN BL	12,567.00-			12,567.00-
182400-0000	ACCUM. DEP-EQUIPMENT	566,033.46-			566,033.46-
300100-0000	NET INVESTMENT IN CAPITAL ASSE	243,590.29-			243,590.29-
300600-0001	FD BAL-ASSIGNED-CAP ASSET REPL	137,300.23-	70,000.00	12,000.00	79,300.23-
300600-0002	FD BAL-ASSIGNED-ACCRUED LEAVE	21,708.77-		400.00	22,108.77-
300600-0003	FD BAL-ASSIGNED-GEN RESERVE	149,825.00-			149,825.00-
300999-0000	UNASSIGNED	100,187.56-	12,400.00	70,000.00	157,787.56-
400100-0000	PROP TAXES-CURRENT SECURED	0.00		285,318.87	285,318.87-
400101-0000	PROP TAXES-CURRENT UNSECURED	0.00		48,182.94	48,182.94-
400111-0000	PROP TAXES-PRIOR UNSECURED	36.43-		310.96	347.39-
400700-0000	INVESTMENT EARNINGS-POOL	1,239.50-	146.68	1,122.84	2,215.66-
401061-0000	ST-HIGHWAY PROPERTY RENTALS	0.00		2.55	2.55-
401240-0000	ST-HOMEOWNERS PROP TAX RELIEF	0.00		748.94	748.94-
404117-0000	OTH MISC-INSURANCE PROCEEDS	3,720.72-		4,363.31	8,084.03-
405000-0000	SALE OF CAPTIAL ASSETS	3,175.00-			3,175.00-
500100-0000	REGULAR EMPLOYEES	67,392.33	25,694.15		93,086.48
500320-0000	OASDI	3,529.14	1,120.89		4,650.03
500330-0000	FICA/MEDICARE	825.37	262.15		1,087.52
500380-0000	UNEMPLOYMENT INSURANCE	165.09	154.48		319.57
500390-0000	WORKERS' COMP INSURANCE	5,000.00			5,000.00
501010-0000	CLOTHING & PERSONAL SUPPLIES	53.00			53.00
501020-0000	COMMUNICATIONS	18.11-	58.84		40.73
501040-0000	HOUSEHOLD EXPENSE	1,822.35	1,312.50	261.51	2,873.34
501051-0000	INSURANCE-PUBLIC LIABILITY	5,000.00			5,000.00
501052-0000	INSURANCE-FIRE & EXTENDED	818.78			818.78
501053-0000	INSURANCE-OTHER	49.59			49.59
501070-0000	MAINTENANCE-EQUIPMENT	3,069.04	1,662.08		4,731.12
501071-0000	MAINTENANCE-BLDG IMPROVEMENT	345.97-			345.97-
501080-0000	MED, DENTAL, & LAB SUPPLIES	1,992.34			1,992.34
501090-0000	MEMBERSHIPS	61.00			61.00
501100-0000	MISCELLANEOUS EXPENSE	115.50	12.85		128.35
501110-0000	OFFICE EXPENSE	356.42	35.15	92.22	299.35
501151-0000	PROF & SPEC SVC-AUDITG & ACCTG	6.93			6.93
501152-0000	PROF & SPEC SVC-INFO TECH SVC	1,930.35			1,930.35
501165-0000	PROF & SPEC SVC-OTHER	0.00	145.68		145.68
501190-0000	RENTS AND LEASES - EQUIPMENT	401.50	127.64		529.14
501205-0000	TRAINING	2,080.00	167.00		2,247.00
501210-0000	MINOR EQUIPMENT	10,307.85-	351.14		9,956.71-
501250-0000	TRANSPORTATION AND TRAVEL	544.74-			544.74-

Trial Balance

GL291 - Date 02/16/18
Time 09:01

Company 1000 - YOLO COUNTY USD
Trial Balance
For Period 6 Through 7 Ending January 31, 2018

Base Currency Page 2
Amounts
Fiscal Year 2018

6223 6223 W.PLAINFIELD FIRE DIST BAL SHT

Account Nbr	Description	Beginning Balance	Debit Activity	Credit Activity	Ending Balance
501260-0000	UTILITIES	267.48	850.10	159.53	958.05
503070-0000	EQUIPMENT	1,118.11			1,118.11
503071-0000	EQUIPMENT-VEHICLE	46,919.51			46,919.51
*** Totals		0.00	680,570.94	680,570.94	0.00