

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING - MINUTES

August 17, 2021

Held in Person

1) CALL TO ORDER

The meeting was called to order at 7:01pm by President McMullen and quorum was established.

Commissioners: James McMullen, Jim Yeager, Richard Guarino,
Charles Hjerpe, and Emily Amy

Staff: Assistant Chief Dave Stiles, Battalion Chief Eric Wilson,
Clerk Brenda Gonzalez, Jon Lee

2) PUBLIC COMMENT

None

3) OLD BUSINESS

a) Update – Weed Abatement (BC Wilson)

BC Wilson reported to the board that they are missing responses from 2-3 properties. The properties that were mentioned in the resolution have been responsive. BC Wilson gave the board report on the properties not in compliance which included a property off County Road 95, a property on 29, and County Road 96, lastly a property off Russell. BC Wilson asked the board what they believe should be the next move.

Chief Rita suggests forced abatement, since the station has taken the necessary steps in notifying property owners about the weed abatement program.

Commissioner Yeager asked if the budget would be able to handle mandatory abatement.

Chief Rita mentioned having extra monies from the appropriation for contingencies fund and the budget should be able to handle the mandatory abatement.

BC Wilson suggests doing a bare minimum to at least clear foliage at least 10 feet away from the road.

President McMullen asked Chief Rita if she suggests mandatory abatement on all 3 properties.

Chief Rita stated that the property on Russell Blvd. has not been able to get properly notified since certified mail has been returned to the station. However, Chief Rita suggests that it's time to mitigate the other 2 properties.

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To approve mandatory abatement on 24330 County Road 95, Davis CA 95616

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

Motion: Commissioner Guarino

2nd: Commissioner Amy

To approve mandatory abatement on 36205 County Road 29, Davis CA 95616

Commissioner Amy asked what exactly forced abatement entail on the mentioned property and what work needs to be done.

BC Wilson answered that this property has a history of abatement issues. BC Wilson would like to see vegetation be cleared 10 feet from the roadways, trees need to be trimmed 4ft from the ground, and dead vegetation needs to be cleared 30 feet from the house.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

b) Update – Yolo County Fire Sustainability Committee (Was 172 Funds) (AC Stiles)

AC Stiles reported to the board that the committee got together on August 3rd. AC Stiles stated there was a rearrangement as far as committee assignments since they were becoming crowded. The county staff is not going to recommend to the board of supervisors any long term funding plan until the LAFCO report is done. However, the county would like to see other funding options including the 218 benefit assessments, one time funding to support wildfire needs, and cost recovery systems.

4) LILLARD HALL

a) Manager Report (Hall Manager Gonzalez)

Hall Manager Gonzalez went over with the board an updated list of the current rentals as well as all incoming deposits.

Hall Manager Gonzlaez also reported that the main overhead AC broke down since the last meeting. However, it was fixed by Blake's Heating & Air.

5) NEW BUSINESS

a) Discussion / Action – Out of District Volunteer Applications (BC Wilson)

BC wilson reported to the board that there was one application from a UC Davis student the applicant has EMS experience including other various work experience. BC Wilson suggests to the board that they accept the out of district volunteer application.

By consensus the board agrees that BC Wilson should proceed with the applicant.

b) Discussion/Action – Replacement of Copier

BC Wilson brought up to the board to get under a new contract with WizEx (current vendor) which includes a new copy machine for the same price we currently pay. BC Wilson also suggested getting on

the maintenance contract for \$12 more which includes maintenance and parts on the machine and toner replacement.

Motion: Commissioner Amy

2nd: Commissioner Guarino

For the station to get under a new contract with WizEx and to also include the maintenance plan.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

- c) Discussion/Action – Standing Committees – Reports (President McMullen)
 - i) Benefits and Budget Committee – **Hjerpe, Amy**
No meeting No report
 - ii) Personnel Committee – **Guarino, Amy**
No Meeting No report
 - iii) District Funding and Development Committee - **Yeager, Hjerpe**
No Meeting No report
 - iv) Lillard Hall Committee – **Yeager, Amy**
No Meeting No report
- d) Discussion/Action – Liaison Reports (President McMullen)
 - i) Fire Prevention/Investigation – **McMullen**
No Meeting No Report
 - ii) Training – **Yeager**
Commissioner Yeager has been in contact with Lieutenant Murillo and Firefighter MgGenty and will be meeting with them to discuss training.
 - iii) Large Equipment/Facilities – **McMullen**
No Meeting No Report
 - iv) IHS - **McMullen**
BC Wilson reported to the board that he is getting ready to conduct a quarterly fire inspection for the property. BC Wilson also reported that he has been in close contact Mr. Ali with IHS and has gotten billing issues cleared up. BC Wilson also reported that he was told by IHS that Sacred Oaks will not be in operation until 2022.
President McMullen asked BC Wilson about the status with DQU.

BC Wilson reported that he has been trying to get in touch with board members of the university but has been unsuccessful in getting an inspection date.

Chief Rita that the ongoing issues with DQU should be made to the attention of local representatives to get issues resolved.

President McMullen would like to put together an Ad Hoc Committee for DQU and assigned Commissioner Guarino to chair the committee and President McMullen as a member of the committee.

e) Discussion/Action – Ad Hoc Committee Reports (President McMullen)

i) LAFCO – Guarino, Yeager

No Meeting No Report

ii) Station Water Usage – Yeager, Guarino

Commissioner Yeager said that he has been in contact with the pump company but has been unsuccessful in securing a date to get the pump work done.

6) FIRE CHIEF'S REPORT (CHIEF RITA)

Chief Rita reported to the board that she is preparing for the chiefs a report on ways the districts can share resources.

7) BATTALION CHIEF'S REPORT (BC WILSON)

BC Wilson went over the BC Report presented in the packet.

BC Willson went over with the board the past months incidents that the department responded too.

BC Wilson also went over with the board that call volume is up this year and believes the station can reach up to 200 calls.

8) CLERKS REPORT (CLERK GONZALEZ)

a) Discussion/Action – West Plainfield Fire Protection District Bill Review

Clerk Gonzalez presented to the board the current bills for the month.

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To approve the bills presented.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

b) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)

i) Special Meeting of July 27, 2021

Motion: Commissioner Guarino

2nd: Commissioner Amy

To approve the minutes as presented.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

ii) Emergency Meeting of August 4, 2021

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To approve the minutes with corrections.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

9) OPEN FORUM

Jon Lee reported to the board on behalf of the volunteer firefighter's association. He reported that the association is in the process of trying to plan an open house for the fire station to get the public involved.

10) CALENDAR

Next regular Board meeting on September 21, 2021

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To adjourn meeting

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

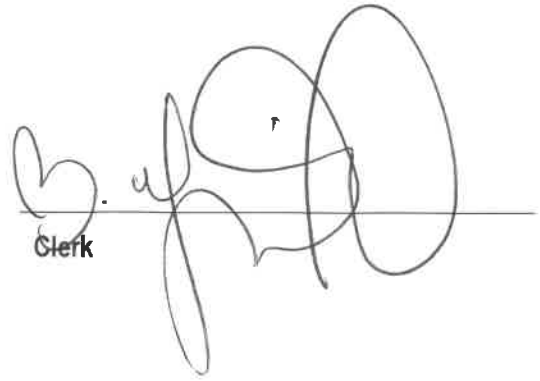
President McMullen: Aye

Motion Passed: 5-0

Meeting Adjourned



President



Clerk