

West Plainfield Fire Protection District

24901 Road 95, Davis, California 95616 • (530) 756-0212

Minutes – July 19, 2016
West Plainfield Fire Protection District Board of Commissioners

1. CALL TO ORDER

The meeting was called to order at 7:00 pm by Chair Beoshanz. Present were:

Commissioners: Commissioners Beoshanz, Yeager, McMullen, and Hjerpe
Staff: Chief Cherie Rita
Absent: Commissioner Guarino and Battalion Chief Bill Heins
Guests: Patrick Fish

2. PUBLIC COMMENT

No Public Comment

3. FINANCIALS

- a. Approve Payment of Bills
Three bills were pulled for discussion. US Bank for receipts, Red Vector and Pisanis Service.
- US Bank – Secretary Grafton left the meeting to attach the receipts. All approved to pay.
 - Red Vector – It was not clear if YCPARMIA would be paying this so it was held until next meeting
 - Pisanis Service – This was determined to be 4 batteries for E30. All approved to pay.

Motion by: Commissioner Yeager
2nd: Commissioner McMullen

To approve payment of all bills, with the exception of Red Vector, totaling \$15,149.72.

Passed: Unanimously

- b. Financial Reports
Chief Rita explained that she was able to run most of the reporting but is researching how to print out a trial balance sheet. Financials are rough through the end of June.
No action needed.

4. NEW BUSINESS

- a. Squirrels – How to mitigate
Discussion was had on the ground squirrels. It was decided to possibly hire someone to get rid of them. Commissioner Yeager to mitigate.

5. OLD BUSINESS

- a. Animal Rescue
Revising programs, copying 2 manuals and working with UC Davis School of Veterinary Medicine and Dr. Madigan.
- b. LAFCO Update
Chief Rita attended Chiefs meeting and discussed Prop 172 funds to see if some of the funds can be shifted from Police to Fire. A report was prepared for the Supervisors. Chief Rita stated she would be meeting with Don Saylor one of the Supervisors for the area to discuss.
- c. Update of Emergency Responses Requirement Materials/Equipment not in current West Plainfield inventories and possible ordinances.
There was discussion about needing a resources list and Chief Rita recommended an ordinance to enable West Plainfield to get reimbursed for resources when called to a fire.
- d. Weed abatement
Chief Rita stated that this is in process. Some notification will be needed and BC Heins will follow up.

6. CHIEF'S REPORT

Chief Rita updated the Board:

- Lt. Delgadillo had a heat related injury recently on a structure fire. There were 3 calls close together and he had no time to rest between. He was taken to the hospital but recovered with one day off.
- The work schedule has been adjusted for Lt. Medina while he is out on medical leave.
- Atwood Insurance was notified that we are cancelling our Worker's Compensation. Chief Rita suggested she call them and cancel the liability policy as well. All agreed that she could cancel all policies with Atwood and see if any refunds could be received.
- SCBA Grant – Chief Rita stated that she hoped by February all equipment will be purchased. Our portion of the grant is \$12,000 which will be due around October/November. Chief Rita reminded the Board that this was budgeted.

7. BATTALION CHIEF'S REPORT

BC Heins was absent. No report.

8. COMMITTEE REPORTS

- a. Standing Committees
 - i. Benefits Committee – no meeting, no report
 - ii. Budget Committee – no meeting, no report
 - iii. Personnel Committee – no meeting, no report
- b. Ad Hoc
 - i. Lillard Hall Committee – no meeting, no report
 - ii. Policy Review Committee – no meeting, no report.
 - iii. Extended Coverage/Sleeper Program Committee – Gave report last month and need to meet again soon.

- iv. Water 30 Committee – Meeting was held with Dave Stiles and there are no problems with W30 to drive. The engine goes out when it needs to go out and not everyone drives it. This Committee has not been dissolved.

A new Committee was formed the Emergency Responses Committee. This will be added to the Agenda next month.

9. **TRAINING LIASION REPORT**

Nothing to report

10. **FIRE PREVENTION LIAISON REPORT**

Already covered under Chief Report.

11. **MAJOR EQUIPMENT REPAIR LIASION REPORT**

E30 had s short fix. Still needs work.

12. **CONSENT CALENDAR**

Motion by: Commissioner Yeager
2nd: Commissioner McMullen

To adopt the Consent Calendar.

Passed: Unanimously

13. **MINUTES**

- a. Approval of June 21, 2016 Board Meeting Minutes

Motion by: Commissioner McMullen
2nd: Commissioner Yeager

To approve the minutes of June 21, 2016 as presented.

Passed

14. **SECRETARYS REPORT**

Secretary Grafton stated that she had brought all of the files she had at her home office to the station last week for BC Heins to file away. She stated that it will make it difficult for her to answer questions on bills or to fill out forms for the Commissioners as she would use last years copies for information.

She also stated that it seemed that discussion regarding her position were always brought up when she was absent from a meeting and asked that any discussion regarding her position be done with her present.

By consensus it was agreed to have Secretary Grafton work with BC Heins and Chief Rita to find a solution to support her position.

15. OPEN FORM

Commissioner McMullen stated that he would like to see the Bureau of Indian Health Service (BIHS) Liaison report be added to the Agenda for next meeting.

It was also agreed that there be a new item added to the agenda in August – BC Position Update.

16. CALENDAR

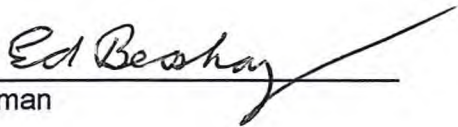
The next Board of Commissioners meeting was confirmed for August 16, 2016 at 7:00pm.


Motion by: Commissioner McMullen
2nd: Commissioner Yeager

To adjourn.

Passed: Unanimously

Meeting adjourned at 9:05pm.


Chairman


Secretary