



West Plainfield Fire Protection District

24901 County Road 95, Davis, CA 95616

(530) 756-0212

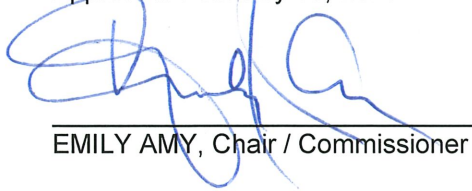
STANDING COMMITTEE – LILLARD HALL - MINUTES February 5, 2025 at 10:15 AM

Location: Lillard Hall
24901 County Road 95
Davis, CA 95616

1. **Call the Meeting to Order** – by Chair Amy at 10:15 am. Present were: Commissioner/Committee Chair Emily Amy, Hall Manager Ned Sykes, and Cherie Rita, Administrative Assistant to the WPFDF Fire Chief. Commissioner Warren Roos was out of town.
2. **Public Comment** - NONE
3. **Discussion / Action – Kitchen Remodel report (Manager Sykes)**
 - a. **Update Report on Tenant Inspections** – The last of the inspections has not yet occurred. Manager Sykes will check in with the tenant for a progress report and will explain to the tenant the importance to the District for this inspection to be completed.
 - b. **Other Items – Finances** - Hall Manager Sykes was asked to make a spreadsheet showing the kitchen remodel expenses and confirming that he has a receipt copy for each. Commissioner Amy will begin to work on an Addendum 2 for the Lease to present to the tenant and the Board of Commissioners, codifying the total spent and the repayment schedule.
4. **Discussion / Action – Fund raising for maintenance / remodel (Chair Amy)**
 - a. **Spaghetti Feed Planning** (Manager Sykes) – Manager Sykes does not have the time to commit to the planning for the spaghetti feed. He suggested resurrecting the Community Picnic. After discussion, it was decided to put this item on hold and discuss it again at the March meeting.
5. **Discussion /Action - Rentals (Hall Manager Sykes)** – Had a memorial service in January, and Jenny is booked for February. Fly Fishers are booked for their annual dinner in March, waiting on paperwork. Hall Manager Sykes has received several queries, so far none have followed-up.
6. **Discussion / Action – Maintenance (Chair Amy)** – Water came in by west-facing doors near the south end of the building. Manager Sykes and Commissioner Amy will fill sandbags after the meeting to place outside the doors.
7. **Open Forum – Other Hall Business** - NONE

8. **Calendar (Chair Amy)**
 - a. **The Next Lillard Hall Committee Meeting to be Determined** – The next meeting is tentatively set for March 5, 2025, at 10:15 am. Commissioner Amy to send a note to Commissioner Roos.
9. **Adjourn Meeting** – by Chair Amy at 10:38 AM.

Approved: February 18, 2025



EMILY AMY, Chair / Commissioner



CHERIE RITA, Interim Board Clerk