

West Plainfield Fire Protection District

24901 County Road 95, Davis, California 95616 (530)756-0212

BOARD OF COMMISSIONERS – REGULAR MEETING

October 19, 2021 at 7:00 PM

To be held in Person at:

**Lillard Hall
24901 County Road 95
Davis CA, 95616**

1) CALL TO ORDER

The meeting was called to order at 7:00 pm by President McMullen and quorum was established.

Commissioners: James McMullen, Jim Yeager, Richard Guarino,
Charles Hjerpe, and Emily Amy

Staff: Fire Chief Cherie Rita, Battalion Chief Eric Wilson,
Clerk Brenda Gonzalez, Firefighter Peter MgGinty,
Firefighter Jon Lee

2) PUBLIC COMMENT

None

3) OLD BUSINESS

a) Update – Weed Abatement (BC Wilson)

BC Wilson believes the district has had a successful weed abatement this year with a 99% compliance on all properties. BC Wilson reported to the board that the department is pretty much done with the 2021 weed abatement.

The property on County Road 29 has been handed off to Yolo County Code Enforcement.

BC Wilson also updated to the board that the property on 27 & County Road 96 (Brickridge Property) has been taken care of and the structure in question was tore down.

Commissioner Yeager asked if the easement by County Road 30. BC Wilson replied that he will contact PG&E to come clear their part of the easement.

President McMullen asked when Weed Abatement 2022 will begin. BC Wilson replied that he hopes to have mailers sent out by March of next year with inspections done by April and compliance notices sent by May.

President McMullen voiced his concerns over sending out a letter instead of an initial postcard notice. BC Wilson agreed to come up with different options and price points to present to the board with different alternatives.

Commissioner Yeager also agreed that an official initial letter will be more successful rather than a postcard that looks like an advertisement.

b) Update – Yolo County Fire Sustainability Committee (Was 172 Funds)

Chief Rita reported that the committee met yesterday (10/18/21). The interim CEO is now gone, and the new CEO /in place believes that there are funding options available. The committee will be having another meeting in the coming weeks to dive into the districts 2- and 5-year plans put together. There is a possibility for some short-term funding during this fiscal year.

The committee is also meeting to put together a benefit assessment plan to try to pass for the county for each district.

The committee will also be putting together money aside up to \$300,000 to hire a consultant to try to help with the process.

4) LILLARD HALL

a) Manager Report (Hall Manager Gonzalez)

Hall Manager Gonzalez presented to the board the upcoming hall rentals and latest accounting.

Hall Manger Gonzalez has been having successful rentals since opening the hall this year.

President McMullen asked till how long renters can stay on the property

Hall Manager Gonzalez replied that events must be done by 11pm will all guests off the property by midnight.

Commissioner Yeager suggests getting more lighting put outside the hall.

5) NEW BUSINESS

a) Discussion / Action – Out of District Volunteer Applications (BC Wilson)

BC Wilson reported to the board that since our last meeting we have not received any new applications.

b) Discussion/Action – Annual State Controller's Special District Transactions Report (Chief Rita)

Chief Rita reported to the board that the annual state controller's special district transactions report is due and presented to the board the proposal Mark Krummenacker put together and suggests the department hire him for his services for a fee of \$200.

Motion: Commissioner Amy

2nd: Commissioner Guarino

To approve Chief Rita's recommendation in hiring Mark Krummenacker to prepare the Annual State Controller's Special District Transactions Report

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

c) Discussion/Action – Resolution 21-04: West Plainfield Fire District Emergency Water Supply Project (Commissioner Yeager)

Commissioner Yeager presented to the board Resolution 21-04. Commissioner Yeager reported to the board a resolution was put together to try to get funding for the work that was done on the generator and pump this year.

Motion: Commissioner Amy

2nd: Commissioner Guarino

To adopt Resolution 21-04.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

- d) Discussion/Action – Standing Committees Reports (President McMullen)
- i) Budget & Benefit Committee – **Hjerpe, Amy**
No Meeting No Report
Chief Rita reported that she will be in contact with committee members to set up a meeting soon.
 - ii) Personnel Committee – **Guarino, Amy**
Commissioner Guarino reported to the board that the committee had recommended David Osborne to the commission and the commission hired him at the Special Meeting of October 11, 2021.
Commissioner Amy also reported that an exit interview was conducted with Lt. Murillo.
Commissioner Amy reported that the lack of benefits were the reason for his departure.
 - iii) District Funding and Development Committee - **Yeager, Hjerpe**
No Meeting No Report.
Commissioner Yeager hopes to have a meeting soon with staff.
 - iv) Lillard Hall Committee – **Yeager, Amy**
No Meeting No Report.
Commissioner Yeager hopes to get new photos replaced in the shadow boxes.
- e) Discussion/Action – Liaison Reports (President McMullen)
- i) Fire Prevention/Investigation – **McMullen**
No Meeting No Report
 - ii) Training – **Yeager**
No Meeting No Report.
Commissioner Yeager reported to the board that Firefighter Peter Maggenti is taking charge of the training program and is beginning to put together a training schedule.
 - iii) Large Equipment/Facilities – **McMullen**
BC Wilson reported to the board that Dunnigan is still interested in E230 and will be giving him an update after their commissioner's meeting.

iv) IHS – **McMullen**
No Meeting No Report

f) Discussion/Action – Ad Hoc Committee Reports (President McMullen)

i) LAFCO – **Guarino, Yeager**

Chief Rita will be meeting with LAFCO and will be scheduling a meeting with the committee soon.

ii) Station Water Usage – **Yeager, Guarino**

Commissioner Yeager reported to the board that he believes that having staff decline those who are looking for water from the department needs to be reevaluated since a new pump has been installed. Commissioner Amy voiced her concerns that the public should not be relying on the department for their emergency water usage.

Chief Rita suggests supplying water in the interim for residents whose wells run dry.

President McMullen suggests the committee meet to come up with a better proposal for staff instead of declining all residents.

iii) DQU – **Guarino, McMullen**

No Meeting No Report

BC Wilson reported to the board that he went out there with David Osborne and had a successful conversation with Sky Webb (DQU). BC Wilson will be following up with Sky to conduct a proper inspection.

6) FIRE CHIEF'S REPORT

Chief Rita reported to the board that the commission covered all topics.

7) BATTALION CHIEF'S REPORT

BC Wilson reported to the board the incidents for the month. BC Wilson reported that the station had successful red flag days. BC Wilson also reported that Yolo County got approval from the state for a prepositioning strike team. BC Wilson reported that W30 will be a part of Task Force 4282 which will be reimbursed by the State of CA.

8) FIRE FIGHTER'S ASSOCIATION REPORT

Firefighter Lee reported to the board that the open house held on October 2, 2021 was successful. The open house covered education, weed abatement and it resulted in a few volunteer applications. Firefighter Lee also reported to the board that the Christmas Dinner has been set for December 19, 2021.

9) CLERKS REPORT

a) Discussion/Action – West Plainfield Fire Protection District Bill Review

Clerk Gonzalez presented to the board the current months bills.

Motion: Commissioner Yeager

2nd: Commissioner Guarino

To approve the bills as presented.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

b) Approval of Prior Board Meeting Minutes (Clerk Gonzalez)

i) Regular Meeting – September 21, 2021

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To approve the minutes as presented

Commissioner Amy had a grammatical correction of the minutes.

To approve minutes with amendments.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

ii) Special Meeting – October 11, 2021

Commissioner Amy noted that David Osborne was not listed as present

Motion: Commissioner Amy

2nd: Commissioner Guarino

To approve minutes as corrected.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

10) OPEN FORUM

None

11) CALENDAR

Next regular Board meeting on November 16, 2021, unless another date is agreed upon.

Motion: Commissioner Guarino

2nd: Commissioner Yeager

To adjourn.

President McMullen asked for a roll call.

Commissioner Yeager: Aye

Commissioner Hjerpe: Aye

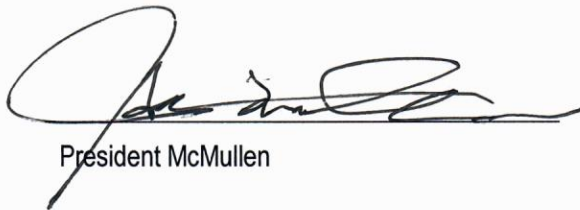
Commissioner Guarino: Aye

Commissioner Amy: Aye

President McMullen: Aye

Motion Passed: 5-0

Meeting Adjourned (President McMullen)



President McMullen



Clerk